

Republic of the Philippines METRO KIDAPAWAN WATER DISTRICT





Cert. No. 65478

Page 1 of 2

Lango, Kidapawan City
Telnos. (064)577-1533, 577-1865, Fax # (064) 572-5555
E-mail Address: metrokidapawan wd@yahao.com
Website: www.metrokidapawanwd.gov.ph "Committed to Service, Development and Self-Reliance"

REQUEST FOR QUOTATION PR No. : DATE JO No. : 0923-0012 Name of Company: Address: Business Permit No: TIN No.: Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly guthorized representative JINKY P. MORENO Procurement Assistant A After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows: OFFER Approved **Budget of the** Compliance PRICE **REMARKS** ITEM # ITEM DESCRIPTION with technical contract specifications QTY. UNIT UNIT PRICE 466,000-TOTAL YES NO PhP: 1 LOT PRINTING OF OFFICIAL RECEIPTS П INTENDED FOR CUSTOMERS COLLECTION USE INCLUSION: 1. 112 BOXES 2. 4. 000 ORS IN A BOX 3. NEW SERIES OF OR START AT OR NO. 4. SEE ATTACHED LAST SERIES FOR SAMPLE AND REFERENCE Please submit the following requirements: PCAB License (Infra) Mayor's Permit ■ Income Business Tax Return Professional License/Curriculum (Consulting Services) Philaeps Registration Number Omnibus Sworn Statements OTHER TERMS AND CONDITIONS: 1. The mode of payment is within is ix (6) months upon issuance of IAR is hree (3)months upon issuance of (2)months upon issuance of IAR ✓ One (1)month upon issuance of IAR. 2. Bidders shall provide correct and accurate information required in this form. 3. Bidders may quote for any at all times except for one (1) lot requisition. 4. Price auotation/s must have: - validity - Thirty (30) Calendar days - inclusion of tax - Quotations exceeding the Approved Budget for the Contract shall be rejected. - Award of contract shall be made to the lowest quotation (for goods and services) Erasures or overwriting is not allowed unless signed by duly authorized representative/s.

5. The item/s shall be delivered within thin (30) days / months from receipt of Notice to Proceed (NTP) with Purchase Order & Notice of Award (NOA) and Job Order Contract & Notice of Award (NOA).

6. The awardee shall notify two (2) days before its delivery of goods and services.

7. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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ISO 9001:2015 Certified Cert. No. 66478

		REQUE	ST FOR QUO	TATION				
PR No. :						DATE :-		
IO No. :	0923-0012							
Name of Co	ompany:							
Address: Business Pe	ermit No:						,	
TIN No.:								
dorsal p	Please quote your best offer to ortion of this Request for Quoto than, 2023.	for the item/s d ation. Submit yo	escribed belour or quotation	ow, subject to duly signed b	o the Term by you or y —	our duly authori	zed representative RENO	
After I follows:	having carefully read and acc	epted the Term	s and Condit	ions below, I,	/we submit	Procurement in our quotation/s		
		Approved	OFFER					
ITEM #	ITEM DESCRIPTION	Budget of the contract		PRICE		Compliance with technical specifications	REMARKS	
	PhP: ' (Ն	6,000	QTY. UNIT	UNIT PRICE	TOTAL	YES NO		
				GRAND T				
				Old II (D)	_			
				Signature	Over Printe	ed Name:		
							ne)/Email Address	
Prother Table 1. The molar Two 1. Bidder 3. Bidder 4. Price of the molar Two 1. The molar T	bmit the following requirement ayor's Permit ofessional License/Curriculum (nilgeps Registration Number ERMS AND CONDITIONS: ode of payment is within within (2) months upon issuances shall provide correct and access may quote for any at all times (quotation/s must have: validity - Thirty (30) Calenda inclusion of tax Quotations exceeding the Alexand of contract shall be not assured to the contract shall be not assu	Consulting Servi	on issuance of (1) month upo on required in (1) lot requising the for the Cowest quotati	n issuance of this form. tion. ontract shal	ness Tax Re orn Statem re (3)month TAR.	ents ns un issuance ted. ervices)	e of	
Notice of A 6. The awa 7. The MKV 8. Liquidat prescribed amount of	n/s shall be delivered within thin Award (NOA) and Job Order Coardee shall notify two (2) days by the shall have the right to inspected damages equivalent to one delivery period shall be importing injudated damages reaches and remedies open to it.	ontract & Notice before its deliver ct and/or to test be tenth of one osed per day of	e of Award (Nory of goods are the goods to percent (0.00 of delay.The 1	OA). nd services. confirm their 17%) of the volume. MKWD shall r	r conformit alue of the escind the	y to the technic goods not de contract once	al specifications. ivered within the	



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ISO 9001:2015 Certified Cert. No. 66478

TERMS OF REFERENCE

PURPOSE	For issuance of	official rece	eipts to custo	omers		
PARTICULARS	PR JO No.	:		Date:	September 5, 2023	
	ITEMS. SF	ECIFICATIO	NS, AND DE	SCRIPTIONS		
ITEM 1 - Official Receipt		LOMIOAMO	ITEM 2	OCKII IIONS		
SPECIFICATIONS:		SPECIFICATION:	S:			
1 112 boxes of ORs			1			
2 4,000 ORs in a box			2			
3 New series of OR will	start at OR No.	6100001	3			
4 See attached sample	е		4			
ITEM 3			ITEM 4			
SPECIFICATIONS:		×	SPECIFICATIONS:			
1						
2			2			
3			3			
4			4			
ITEM 5			ITEM 6			
SPECIFICATIONS:			SPECIFICATION:	S:		
2						
2 3			2			
3			3			
Note: For more than 6 items attach	separate TOR Form For	More specificat	ions attach nece	essary supporting document	/s	
SOURCE OF FUND	separare rox romm.rom		Item No.:	B.2.10, Item No. 3	/ 2,	
SOURCE OF FUND		Account N		756		
MARK AND FERMS OF S	. VALENIE					
MODES AND TERMS OF PA	AYMENI		oon delivery	/		
		REQUIRE	D SERVICES			
Free Delivery			Others spe	cifv:		
BIOCONOL.	atratia a					
Free Product Demon	istration					
Free Installation						
REQUIRED CERTIFICATION	C / DEDAAITS	ICony of B	IP Form No	0405		
REQUIRED CERTIFICATION	IS/ FERMIIS	Copy of BIR Form No. 0605 Copy of Authority to Print				
QUALIFICATIONS		Copy of Application for Authority to Print Must be a Recognized Government Printer (RGP)				
AREA OF DELIVERY		MKWD Of		1 - 1 - 1'		
DATE OF DELIVERY		30 days upon complete delivery Weekdays, 8:00am-5:00pm				
TIME OF DELIVERY		weekaay	s, 8:00am-5:0	Jupm		
WARRANTY PERIOD		None				
RETENTION		Amount:		None		
		Duration:		None		
TAX INCLUSIVE		Yes				
	OTHER	CONDITION	IS AND CON	ISTRAINTS		
		N	one			
		1 \	0.10			
Prepared by:			Reviewed b	by: SM		
	LY LEYSA		9111			
MELYN		LALAINE A. WITARA, MPS				
Division Noted by:		Department Manager A				
noied by.	-		Approved/Disapproved by:			
WILESPER LISANDRO M	ALQUETA CE	DAAD /AAD A	STELLA M. GONZALES, MPS			
	Committee Chairn			General Mar		
Material statistics	Comminee Chaim	IUII		General Mar	14961	

OFFICIAL RECEI of the REPUBLIC OF THE PHILIPF METRO KIDAPAWAN WATER LANAO, KIDAPAWAN C NON-VAT TIN 000-568-016	DISTRICT ISO 9001:2015	OFFICIAL RECEIPT of the REPUBLIC OF THE PHILIPPINES METRO KIDAPAWAN WATER DISTRICT LANAO, KIDAPAWAN CITY NON-VAT TIN 000-558-016-000			
PAYOR	DATE:	1 00000	DATE:		
ACCOUNT NO.		PAYORACCOUNT NO.			
NATURE OF COLLECTION					
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