



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
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 Website: www.metrokidapawanwd.gov.ph
"Committed to Service, Development and Self-Reliance"



ISO 9001:2015 Certified
 Cert. No. 66478

TERMS OF REFERENCE

PURPOSE	PROCUREMENT OF COMPUTER DESKTOP AND ACCESSORIES FOR BIDS AND AWARDS COMMITTEE (BAC) ACTIVITY USE		
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.:	Date:	23-Jun-23

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS

ITEM 1	1 SET COMPUTER DESKTOP
SPECIFICATIONS:	
1 1 SET COMPUTER DESKTOP (LICENSED) * Processor (CPU) : Intel Core 13 (10th generation or newer) or equivalent * Motherboard: Socket Compatible H510 * Memory: 4GB RAM * Monitor/Display: 18.5" LCD monitor * Operating System: Window10 Pro * Accessories: Keyboard, Mouse, speaker USB Type * Storage: 240GB NVME with 240 SSD * Power Back up: UPS 1KVA * Printer: 3 in 1; Print speed: 16 (mono)/ 9 (col)ipm; dimensions: 435mm x 359mm x 159mm; Paper Size: A4, Letter, Legal, Mexican legal, Indian Legal, Folio, Executive, B5, A5, B6, A6, C5 envelope Com-10; Maximum Paper Capacity; up to 150shets of 80gsm plain paper	

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.:	BAC Fund
	Account No.:	BAC Fund

MODES AND TERMS OF PAYMENT

REQUIRED SERVICES	
<input checked="" type="checkbox"/> Free Delivery <input checked="" type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify:

REQUIRED CERTIFICATIONS/ PERMITS	Business permit, PhilGEPS registration
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QUALIFICATIONS	N/A
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AREA OF DELIVERY	MKWD main office
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DATE OF DELIVERY	Monday - Friday
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TIME OF DELIVERY	8:00 am - 5:00pm
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WARRANTY PERIOD	1 year period
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RETENTION	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Amount:</td> <td>N/A</td> </tr> <tr> <td>Duration:</td> <td>N/A</td> </tr> </table>	Amount:	N/A	Duration:	N/A
Amount:	N/A				
Duration:	N/A				

TAX INCLUSIVE	if applicable
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OTHER CONDITIONS AND CONSTRAINTS

Return item in case of non conformance.

Prepared by: MYRNA R. VICTORIA, MBA Department Manager A	Reviewed by: MYRNA R. VICTORIA, MBA Department Manager A
Noted by: WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA Material Standards Committee Chairman	Approved/Disapproved by: STELLA M. GONZALES, MPS General Manager