



REQUEST FOR QUOTATION

PR No. : 0323-012

DATE : _____

JO No. : _____

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2023.

JINKY P. MORENO

Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER						REMARKS		
			PRICE		Compliance with technical specifications						
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO			
1	WATER, ALUMINUM CHLOROHYDRATE (LIQUID TYPE)	6,000.00	6,000.00	liter					<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

Please submit the following requirements:

- Mayor's Permit
- Professional License/Curriculum (Consulting Services)
- Philgeps Registration Number
- PCAB License (Infra)
- Income Business Tax Return
- Omnibus Sworn Statements
- Manufacturer's PNS
- DTI Certificate

OTHER TERMS AND CONDITIONS:

1. The mode of payment is within Six (6) months upon issuance of IAR Three (3) months upon issuance of IAR Two (2) months upon issuance of IAR One (1) month upon issuance of IAR.
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must have:
 - validity - Thirty (30) Calendar days
 - inclusion of tax
 - Quotations exceeding the Approved Budget for the Contract shall be r
 - Award of contract shall be made to the lowest quotation (for goods ar
 - Erasures or overwriting is not allowed unless signed by duly authorized representative/s.
5. The item/s shall be delivered within TEN (10) days / months from receipt of Notice to Proceed (NTP) with Purchase Order & Notice of Award (NOA) and Job Order Contract & Notice of Award (NOA).
6. The awardee shall notify two (2) days before its delivery of goods and services.
7. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT

Lanao, Kidapawan City
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555
 E-mail Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
"Committed to Service, Development and Self-Reliance"



TERMS OF REFERENCE

PURPOSE	FOR CLARIFIER WATER TREATMENT OPERATIONS USE FOR THREE MONTHS CONSUMPTION		
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.:	Date:	02/28/2023
ITEMS, SPECIFICATIONS, AND DESCRIPTIONS			
ITEM 1 - ALUMINUM CHLOROHYDRATE (LIQUID TYPE)	ITEM 2 -		
SPECIFICATIONS:	SPECIFICATIONS:		
1 6000 Liters	1		
2 Liquid Form	2		
3 Container must be 20 liters capacity	3		
4 with free pump	4		
<i>Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.</i>			
SOURCE OF FUND	APP/PPMP Item No.:	760	
	Account No.:	760	
MODES AND TERMS OF PAYMENT	Within 180 days after full delivery of items		
REQUIRED SERVICES			
<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation		Others specify:	
REQUIRED CERTIFICATIONS/ PERMITS	<i>Business Permit, PhilGEPS Registration</i> MANUFACTURER'S PNS AND DTI CERTIFICATE		
QUALIFICATIONS	N/A N/A		
AREA OF DELIVERY	Manongol Reservoir - Chemical Storage		
DATE OF DELIVERY	Monday - Friday		
TIME OF DELIVERY	8am - 5pm		
WARRANTY PERIOD	N/A		
RETENTION	Amount:	N/A	
	Duration:	N/A	
TAX INCLUSIVE	YES		
OTHER CONDITIONS AND CONSTRAINTS			
1. For return and replacement if item/s do not conform to end-user standards. 2. Inclusive of hauling.			
Prepared by:	Reviewed by:		
ESMERALDO P. DAGAN Division Manager - GS	MYRNA R. VICTORIA, MBA Department Manager- AHR		
Noted by:	Approved/Disapproved by:		
WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA Material Standards Committee Chairman	STELLA M. GONZALES, MPS General Manager		