



REQUEST FOR QUOTATION

PR No. : 0323-008

DATE : _____

JO No. : _____

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2023.

JINKY P. MORENO
 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER						REMARKS
			PRICE				Compliance with technical specifications		
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO	
	PhP: _____	0.00							
1	HOTEL ACCOMODATION ((SEE ATTACHED TERMS OF REFERENCE))		1.00	LOT	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: _____

Signature Over Printed Name: _____

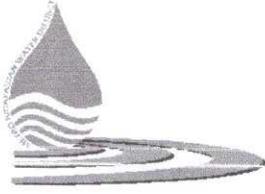
Contact Number (Landline/Cellphone)/Email Address _____

Please submit the following requirements:

- Mayor's Permit
- Professional License/Curriculum (Consulting Services)
- Philgeps Registration Number
- PCAB License (Infra)
- Income Business Tax Return
- Omnibus Sworn Statements
- Manufacturer's PNS
- DTI Certificate

OTHER TERMS AND CONDITIONS:

1. The mode of payment is within Six (6) months upon issuance of IAR Three (3) months upon issuance of IAR Two (2) months upon issuance of IAR One (1) month upon issuance of IAR. CHECK PAYMENT UPON CHECK IN
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must have:
 - validity - Thirty (30) Calendar days
 - inclusion of tax
 - Quotations exceeding the Approved Budget for the Contract shall be r
 - Award of contract shall be made to the lowest quotation (for goods ar
 - Erasures or overwriting is not allowed unless signed by duly authorized representative/s.
5. The item/s shall be delivered within on the day of the activity days/months from receipt of Notice to Proceed (NTP) with Purchase Order & Notice of Award (NOA) and Job Order Contract & Notice of Award (NOA).
6. The awardee shall notify two (2) days before its delivery of goods and services.
7. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
 Lanao, Kidapawan City
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555
 E-mail Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
 "Committed to Service, Development and Self-Reliance"



TERMS OF REFERENCE

PURPOSE	(For Public, Private, or Other Agencies/Programs and Projects)		
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> IO No.:	0323-008	Date: February 21, 2023
ITEMS, SPECIFICATIONS, AND DESCRIPTIONS			
Hotel Accomodation			
INCLUSION:			
1.) 1 room Twin bed - 2 occupants -Check In April 10, 2023, Check out April 15, 2023 (5 nights)			
2.) 3 room twin bed- 2 occupants- Check in April 12, 2023, check ou April 15, 2023 (3 nights each room)			
3.) 1 roomtwin bed- 2 occupants - check in April 10, 2023- out April 13, 2023 (3nights)			
Bussiness permit and BIR registration attached to Request for quotation.			
For the participants of 44th PAWD National Convention 2023.			
<i>Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.</i>			
SOURCE OF FUND	APP/PPMP Item No.:		
	Account No.:		
MODES AND TERMS OF PAYMENT	check payment upon check in		
REQUIRED SERVICES			
<input type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation		Others specify: N/A	
REQUIRED CERTIFICATIONS/ PERMITS	Business Permit BIR registration		
QUALIFICATIONS	Complete and updated business documents		
AREA OF DELIVERY	N/A		
DATE OF DELIVERY	04/10/2023		
TIME OF DELIVERY	N/A		
WARRANTY PERIOD	N/A		
RETENTION	Amount:	N/A	
	Duration:	N/A	
TAX INCLUSIVE			
OTHER CONDITIONS AND CONSTRAINTS			
N/A			
Prepared by:		Reviewed by:	
 KEZIAH JEMIMA R. SORIANO <small>MO-B</small>		 STELLA M. GONZALES, MPS <small>General Manager</small>	
Noted by:		Approved/Disapproved by:	
 WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA <small>Material Standards Committee Chairman</small>		 STELLA M. GONZALES, MPS <small>General Manager</small>	