



Republic of the Philippines  
**METRO KIDAPAWAN WATER DISTRICT**

Lanao, Kidapawan City

Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572

E-mail Address: [metrokidapawan\\_wd@yahoo.com](mailto:metrokidapawan_wd@yahoo.com)

Website: [www.metrokidapawanwd.gov.ph](http://www.metrokidapawanwd.gov.ph)

**"Committed to Service, Development and Self-Reliance"**



ISO 9001:2015 Certified

**NTP # 1-0223-012**

**17 FEB 2023**

**AKMAD J. USMAN**

Depot Supervisor

**DBM-Procurement Service**

Koronadal City

**NOTICE TO PROCEED**

Dear **Sir**:

We are pleased to inform you that the Contract for the **PO # 1-0223-012** has been approved. In this regard, Notice is hereby given to you to commence with delivery of goods effective immediately.

Upon receipt of this Notice to Proceed, you are responsible for performing the delivery of goods under the terms and conditions of the contract and in accordance with the implementation schedule which will due within **One (1) Day upon receipt.**

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below.

Very truly yours,

**STELLA M. GONZALES, MPS**

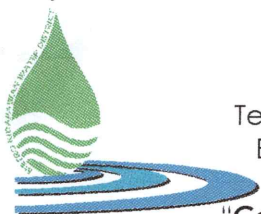
General Manager

Received by: ARIANE B. ADAJAR

PMO III

(Signature above printed name)

2/17/2023  
Date and Time of Receipt



Republic of the Philippines  
**TRO KIDAPAWAN WATER DISTRICT**  
Lanao, Kidapawan City

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ISO 9001:2015 Certified

**NOA # 1-0223-012**

February 15, 2023

**NOTICE OF AWARD**

**AKMAD J. USMAN**

Depot Supervisor

**DBM-Procurement Service**

Koronadal City

Dear Sir:

Please be notified that your bid for **PR # 0223-001** which is the delivery of **Book Paper A4 and Book Paper Long(Legal)** for **PROCUREMENT OF COMMON OFFICE SUPPLIES FOR MKWD OFFICES USE GOOD FOR THREE MONTHS CONSUMPTION** is hereby awarded to DBM – Procurement Service for a Total Contract Price of **One Hundred Thirty Two Thousand Three Hundred Ninety Eight and 94/100 Pesos Only (P132,398.94)** under **BAC2- RESOLUTION NO. 010.**

With this, you are required to sign the Purchase Order/Contract within Three (3) days upon the receipt hereof.

Failure to sign the P.O shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

**STELLA M. GONZALES, MPS**

General Manager

Received by: ARIANE MADAJAR

PMD III

(Signature above printed name)

2/17/23  
Date and Time of Receipt

3-0223-00099



**PURCHASE ORDER**

Supplier : DBM-PROCUREMENT SERVICE P.O. No. : 1-0223-012  
 Address : Koronadal, City DATE : February 15, 2023  
 E-mail Address : \_\_\_\_\_ PR NO : 0223-001  
 Telephone No. : 083-228-8357 MODE OF PAYMENT : CASH  
 TIN : \_\_\_\_\_ MODE OF PROCUREMENT : Agency to Agency

**Gentlemen:**

Please furnish this office the following articles subject to the terms and conditions contained therein:

Place of delivery : MKWD MAIN OFFICE, LANA O, KIDAPAW Delivery Term: FULL  
 Date of delivery : One (1) Day Payment Term: CASH

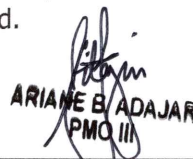
STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
53	ream	PAPER, PAPER BOOK A4 SIZE	397.00	167.02	66,306.94
55	ream	PAPER, PAPER BOOK LONG (LEGAL SIZE)	410.00	161.20	66,092.00

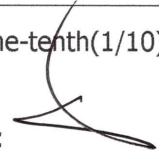
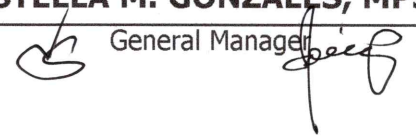
3-0223-00099

One Hundred Thirty Two Thousand Three Hundred Ninety Eight and 94/100 Sub Total: **132,398.94**  
 Running Total: **132,398.94**

**Purpose :** PROCUREMENT OF COMMON OFFICE SUPPLIES FOR MKWD OFFICES USE GOOD FOR THREE MONTHS CONSUMPTION (APRIL - JUNE 2023)

In case failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme :   
**ARIANE B. ADAJAR**  
 PMO III  
Signature over printed name of Supplier  
2/17/2023  
Date

Approved By :   
**STELLA M. GONZALES, MPS**  
 General Manager 

Funds Available:   
**LALAIN E A. WITARA, MPS**  
 Department Manager A

ALOBS No. : \_\_\_\_\_  
 AMOUNT : 132,398.94