



Republic of the Philippines  
**METRO KIDAPAWAN WATER DISTRICT**

Lanao, Kidapawan City  
Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555  
E-mail Address: [metrokidapawan\\_wd@yahoo.com](mailto:metrokidapawan_wd@yahoo.com)  
Website: [www.metrokidapawanwd.gov.ph](http://www.metrokidapawanwd.gov.ph)



ISO 9001:2015 Certified

**"Committed to Service, Development and Self-Reliance"**

**NTP # 1-1222-016**

**29 DEC 2022**

**JEMVER SORONIO ORDANEZA**

Owner

**BIG JE AUTOMOTIVE PARTS TRADING**

G/F DOOR#1 AMT BLDG. MONTEVERDE ST.

**NOTICE TO PROCEED**

Dear Sir:

We are pleased to inform you that the Contract for the **PO # 1-1222-016** has been approved. In this regard, Notice is hereby given to you to commence with delivery of goods effective immediately.

Upon receipt of this Notice to Proceed, you are responsible for performing the delivery of goods under the terms and conditions of the contract and in accordance with the implementation schedule which will due **within One(1) day upon receipt.**

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below.

Very truly yours,

**STELLA M. GONZALES, MPS**

General Manager

Received by: JEMVER ORDANEZA

(Signature above printed name)

12-29-22

Date and Time of Receipt



**PURCHASE ORDER**

Supplier : BIG JE AUTOMOTIVE PARTS TRADING P.O. No. : 1-1222-016  
 Address : G/F DOOR#1 AMT BLDG. MONTEVERDE ST. DATE : December 22, 2022  
 E-mail Address : \_\_\_\_\_ PR NO : 1022-012  
 Telephone No. : 0966-170-5560 MODE OF PAYMENT : COD  
 TIN : 350-148-559-000 MODE OF PROCUREMENT : Small Value Procurement

**Gentlemen:**

Please furnish this office the following articles subject to the terms and conditions contained therein:

Place of delivery : MKWD MAIN OFFICE, LANAO, KIDAPAWA Delivery Term: FULL  
 Date of delivery : 1 Day Payment Term: COD

STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
20	BOT	WD 40 SPRAY	3.00	350.00	1,050.00
21	PC	SWING ARM BOLT	4.00	1,500.00	6,000.00
22	KG	SYNTHETIC GREASE	1.00	1,500.00	1,500.00
23	BOT	BRAKE CLEANER	1.00	450.00	450.00
24	PC	STEERING COUPLING	1.00	2,500.00	2,500.00
25	PC	BALL BEARING	2.00	2,500.00	5,000.00
26	PC	STICK BEARING	2.00	1,800.00	3,600.00

Sub Total: 20,100.00  
 Running Total: 63,640.00

Sixty Three Thousand Six Hundred Forty and 00/100 Only

**Purpose :** PROCUREMENT OF AUTO PARTS FOR THE CORRECTIVE MAINTENANCE OF KIA SLA-989

In case failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent every day of delay shall be imposed.

Conforme :

JEMMYE ORDANETA  
 Signature over printed name of Supplier

Date

Approved By

STELLA M. GONZALES, MPS

General Manager

Funds Available:

ROSAURO O. DAGA, MBA

ALOBS No. : \_\_\_\_\_

AMOUNT : \_\_\_\_\_

63,640.00

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 Kidapawan City  
 Telephone: (084) 577-1333, 577-1300, 577-1301, 577-1302, 577-1303  
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 Website: [www.metrokidapawan.gov.ph](http://www.metrokidapawan.gov.ph)  
 Committed to Service, Development and Self-Reliance



### PURCHASE ORDER

Supplier : **BIG JE AUTOMOTIVE PARTS TRADING**  
 Address : **G/F DOOR#1 AMT BLDG. MONTEVERDE ST.**  
 E-mail Address : \_\_\_\_\_  
 Telephone No. : **0966-170-5560**  
 TIN : **350-148-559-000**

P.O. No. : **1-1222-016**  
 DATE : **December 22, 2022**  
 PR NO : **1022-012**  
 MODE OF PAYMENT : **COD**  
 MODE OF PROCUREMENT : **Small Value Procurement**

#### Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained therein:

Place of delivery : **MKWD MAIN OFFICE, LANAO, KIDAPAWA**  
 Date of delivery : **1 Day**

Delivery Term: **FULL**  
 Payment Term: **COD**

STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
1	PC	ROTOR DISC	2.00	3,500.00	7,000.00
2	PC	INNER BEARING	2.00	750.00	1,500.00
3	PC	OUTER BEARING	2.00	950.00	1,900.00
4	PC	UPPER ARM BALL JOINT	2.00	1,700.00	3,400.00
5	PC	LOWER ARM BALL JOINT	2.00	2,300.00	4,600.00
6	SET	BRAKE PAD	1.00	1,500.00	1,500.00
7	SET	RACK END ROD	1.00	1,700.00	1,700.00
8	PC	UPPER ARM BUSHING	4.00	850.00	3,400.00
9	PC	LOWER ARM BUSHING	4.00	950.00	3,800.00
10	PC	SHOCK ABSORBER	2.00	1,650.00	3,300.00
11	PC	STEERING CROSS JOINT	4.00	650.00	2,600.00
12	PC	STABILIZER BUSHING	2.00	120.00	240.00
13	SET	STABILIZER LINK BUSHING	2.00	450.00	900.00
14	SET	CALIPER KIT	2.00	850.00	1,700.00
15	SET	TIE ROD END	1.00	1,800.00	1,800.00
16	PC	HUB OIL SEAL	2.00	750.00	1,500.00
17	LITER	STEERING FLUID	2.00	250.00	500.00
18	LITER	BRAKE FLUID	2.00	250.00	500.00
19	PC	RUBBER BOOTS	2.00	850.00	1,700.00

Sub Total: **43,540.00**  
 Running Total: **43,540.00**

**Purpose :** PROCUREMENT OF AUTO PARTS FOR THE CORRECTIVE MAINTENANCE OF KIA SLA-989

In case failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme : *JEMMER ORDANEA*  
*Signature over printed name of Supplier*  
 \_\_\_\_\_  
 Date

Approved By *[Signature]*  
**STELLA M. GONZALES, MPS**  
 General Manager

Funds Available: *[Signature]*  
**ROSAURO O. DAGA, MBA**  
 Department Manager A

ALOBS No. : \_\_\_\_\_  
 AMOUNT : **63,640.00**



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**"Committed to Service, Development and Self-Reliance"**

**NOA # 1-1222-016**

December 22, 2022

**NOTICE OF AWARD**

**JEMVER SORONIO ORDANEZA**

Owner

**BIG JE AUTOMOTIVE PARTS TRADING**

G/F DOOR#1 AMT BLDG. MONTEVERDE ST.

Dear Sir:

Please be notified that your bid for **PR # 1022-012** which is the delivery of **Rotor Disc, Inner Bearing, Outer Bearing and etc.** for **PROCUREMENT OF AUTO PARTS FOR THE CORRECTIVE MAINTENANCE OF KIA SLA-989** is hereby awarded to you as the **Lowest Calculated and Responsive Bid (LCRB)** complied to the specification in favor of the district for a **Total Contract Price of Sixty Three Thousand Six Hundred Forty Pesos Only (P 63,640.00)** under **BAC2-RESOLUTION NO. 333 and AOB No. 333-2022.**

With this, you are required to sign the Purchase Order/Contract within **Three (3) days** upon the receipt hereof.

Failure to sign the P.O shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

**STELLA M. GONZALES, MPS**

General Manager

Received by:

**JEMVER SORONIO ORDANEZA**

(Signature above printed name)

12-29-22

Date and Time of Receipt

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Dec 29, 2022, 16:32