



TERMS OF REFERENCE

PURPOSE	MANGANESE REMOVAL DISPENSER FOR THREE (3) PRODUCTION WELLS	
PARTICULARS	<input type="checkbox"/> PR <input checked="" type="checkbox"/> JO No.: 0322 - 6044	Date: March 18, 2022

ITEM 1 LOT- HIRING OF LABOR CONTRACTOR	
SPECIFICATIONS:	
THREE (3) LOTS PUMP PULL-OUT (WITH EQUIPMENT RENTAL)	
GENERAL SPECIFICATIONS:	
1	Time-in 8:00am, time-out 5:00pm
2	Technical Personnel Requirement: Project Supervisor Technical team / Plumbers / Laborers
3	Project Duration is 12 working days
4	Necessary tools will be provided by Contractor (including Hauling Vehicle)
5	Personal Protective Equipment will be provided by Contractor (Hard Hats, safety footwear, welding mask/appropriate eye protection equipment, rubber gloves, safety vests, harness, and warning signages).

Note: For more than 6 items attach separate TOR form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.:	n/a
MODES AND TERMS OF PAYMENT	Account No.:	Within six (6) months after completion
REQUIRED SERVICES		
<input type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation Others specify:		

REQUIRED CERTIFICATIONS/ PERMITS	n/a
QUALIFICATIONS	n/a
AREA OF DELIVERY	n/a
DATE OF DELIVERY	n/a
TIME OF DELIVERY	n/a
WARRANTY PERIOD	1 Month
RETENTION	Amount: 10%
TAX INCLUSIVE	Duration: 1 month
	n/a

OTHER CONDITIONS AND CONSTRAINTS	
Prepared by:	Reviewed by:
KELVIN E. RUPSAN, CE Acting Division Manager A-PDD	RAMIL A. CONDEZ, CE, RMP, MBA Department Manager A-ECD
Noted by:	Approved/Disapproved by:
WILESPER LISANDRO M. ALQUEZA, CE, RMP, MBA AGM for Operations	STELLA M. GONZALES, MPS General Manager

Location: Kidapawan City
 Tel nos. (064) 577-1533, 577-1865, Fax # (064) 572-5555
 Email Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
 "Committed to Service, Development and Self-Reliance"



REQUEST FOR QUOTATION

PR No. : _____
 JO No. : 0322-0047
 Name of Company: _____
 Address: _____
 Business Permit No: _____
 TIN No.: _____

DATE : _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2022.

JIMMY P. MORENO
 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the contract	OFFER				REMARKS	
			QTY.	PRICE		Compliance with technical specifications		
				UNIT PRICE	TOTAL	YES		NO
	PhP: _____ BY CONTRACTOR (INCLUDING HAULING VEHICLE) - PERSONAL PROTECTIVE EQUIPMENT WILL BE PROVIDED BY CONTRACTOR (HARD HATS, SAFETY FOOTWEAR, WELDING MASK/APPROPRIATE EYE PROTECTION EQUIPMENT, RUBBER GLOVES, SAFETY VESTS, HARNESS, AND WARNING SIGNAGES.							

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

Please submit the following requirements:

- Mayor's Permit
- Professional License/Curriculum (Consulting Services)
- Philgeps Registration Number
- PCAB License (Infra)
- Income Business Tax Return
- Omnibus Sworn Statements

OTHER TERMS AND CONDITIONS:

1. The mode of payment is within Six (6) months Three (3) months Two (2) months One (1) month.
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must have:
 - validity - Thirty (30) Calendar days
 - inclusion of tax
 - Quotations exceeding the Approved Budget for the Contract shall be rejected.
 - Award of contract shall be made to the lowest quotation (for goods and services)
 - Erasures or overwriting is not allowed unless signed by duly authorized representative/s.

5. The item/s shall be delivered within Twelve (12) days / months from receipt of Notice to Proceed (NTP) with Purchase Order & Notice of Award (NOA) and Job Order Contract & Notice of Award (NOA).
6. The awardee shall notify two (2) days before its delivery of goods and services.
7. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

METRO KIDAPAWAN WATER DISTRICT

Lanoo, Kidapawan City

Tel nos. (064)577-1533, 577-1885, Fax # (064) 572-5555

E-mail Address: metrokidapawan_wd@yahoo.com

Website: www.metrokidapawan.gov.ph

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Procurement Assistant A

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			QTY.	UNIT	UNIT PRICE	TOTAL	Compliance with technical specifications		
							YES	NO	
	1 LOT HIRING OF LABOR CONTRACTOR FOR MANGANESE REMOVAL DISPENSER FOR THREE (3) PRODUCTION WELLS SPECIFICATIONS: (SEE ATTACHED TERMS OF REFERENCE) - THREE (3) LOTS PUMP PULL-OUT (WITH EQUIPMENT RENTAL) GENERAL SPECIFICATIONS: - TIM-IN 8:00, TIME-OUT 5:00PM - TECHNICAL PERSONNEL REQUIREMENT: PROJECT SUPERVISOR TECHNICAL TEAM/ PLUMBERS / LABORERS - PROJECT DURATION IS 12 WORKING DAYS - NECESSARY TOOLS WILL BE PROVIDED								

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