



**TERMS OF REFERENCE**

<b>PURPOSE</b>	For Project: <i>Please Indicate Account Name and Purpose</i> <b>For CSD-PDA Disconnection use.</b>	
<b>PARTICULARS</b>	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.:	Date: 3/3/2022

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS	
<b>ITEM 1</b> 10 psc Pipe Wrench 10"	<p><b>SPECIFICATIONS:</b></p> <ol style="list-style-type: none"> <li>1. 10" length/0.8kg</li> <li>2. Straight Pipe Wrench have a sturdy, iron housing and an I-beam handle with a full floating forged hook jaw, featuring self-cleaning threads with replaceable hook and heel jaws.</li> </ol> <p>Heavy-duty pipe wrenches comply with federal specifications GGG-W65IE, Type II, Class A</p> <p>3. See Attached pictures for reference. w/ an Estimated cost of P 66,000.00</p>
<b>ITEM 2</b> 10 pcs Pipe wrench 12"	<p><b>SPECIFICATIONS:</b></p> <ol style="list-style-type: none"> <li>1. 12" length / 1.2 kgs.</li> <li>2. Straight Pipe Wrench have a sturdy, ductile-iron housing and an I-beam handle with a full floating forged hook jaw, featuring self-cleaning threads with replaceable hook and heel jaws.</li> </ol> <p>Heavy-duty pipe wrench comply with federal specifications GGG-W65IE, Type II, Class A</p> <p>3. See attached pictures for reference</p>

*Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.*

<b>SOURCE OF FUND</b>	<b>APP/PPMP Item No.:</b> B 2.7 item 2 & 5
	<b>Account No.:</b> CSD-765

<b>MODES AND TERMS OF PAYMENT</b>	Payable in 90 days after delivery
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<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify:
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<b>REQUIRED CERTIFICATIONS/ PERMITS</b>	Business Permits
<b>QUALIFICATIONS</b>	DTI Registration

<b>AREA OF DELIVERY</b>	MKWD OFFICE , LANAO , KIDAPAWAN CITY
<b>DATE OF DELIVERY</b>	5-Apr-22
<b>TIME OF DELIVERY</b>	with in office hours
<b>WARRANTY PERIOD</b>	1 YEAR
<b>RETENTION</b>	<b>Amount:</b> N/A <b>Duration:</b> N/A
<b>TAX INCLUSIVE</b>	Inclusive of Tax.

**OTHER CONDITIONS AND CONSTRAINTS**

Prepared by:	 <b>LEONARDO J. CENAR</b> Division Manager A	Reviewed by:	 <b>LALAINA A. WITARA, MPS</b> Department Manager A
Noted by:	 <b>WILESPER LjANDRO M. ALQUEZA, CE/RMP/MBA</b>	Approved/Disapproved by:	 <b>STELLA M. GONZALES, MPS</b>





**Lungsod ng Kidapawan City**  
 Tel nos. (064)577-1533, 577-1865, Fax # (064) 572-5535  
 E-mail Address: metrokidapawan.wd@yahoo.com  
 Website: www.metrokidapawan.wd.gov.ph  
 "Committed to Service, Development and Self-Reliance"



## REQUEST FOR QUOTATION

PR No. : 0422-002  
 JO No. :  
 Name of Company:  
 Address:  
 Business Permit No:  
 TIN No.:

DATE :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than April 13, 2022.

EMILY P. MORENO  
 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER				REMARKS
			PRICE		Compliance with technical specifications		
			QTY.	UNIT PRICE	TOTAL	YES	
1	PIPE, PIPE WRENCH 10" ((SEE ATTACHED TERMS OF REFERENCE))	0.00	10.00	UNIT		<input type="checkbox"/>	<input type="checkbox"/>
2	PIPE, PIPE WRENCH 12" ((SEE ATTACHED TERMS OF REFERENCE))		10.00	UNIT		<input type="checkbox"/>	<input type="checkbox"/>

GRAND TOTAL: \_\_\_\_\_

Signature Over Printed Name: \_\_\_\_\_  
 Contact Number (Landline/Cellphone)/Email Address: \_\_\_\_\_

**Please submit the following requirements:**

- Mayor's Permit
- Professional License/Curriculum (Consulting Services)
- Philgeps Registration Number

- PCAB License (Infra)
- Income Business Tax Return
- Omnibus Sworn Statements

**OTHER TERMS AND CONDITIONS:**

1. The mode of payment is within  Six (6) months  Three (3) months  Two (2) months  One (1) month.
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must have:
  - validity - Thirty (30) Calendar days
  - inclusion of tax
  - Quotations exceeding the Approved Budget for the Contract shall be rejected.
  - Award of contract shall be made to the lowest quotation ( for goods and services )
  - Erasures or overwriting is not allowed unless signed by duly authorized representative/s.
5. The item/s shall be delivered within Ten (10) days / months from receipt of Notice to Proceed (NTP) with Purchase Order & Notice of Award (NOA) and Job Order Contract & Notice of Award (NOA).
6. The awardee shall notify two (2) days before its delivery of goods and services.
7. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses