



REQUEST FOR QUOTATION

PR No. : 0222-020

DATE : _____

JO No. : _____

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2022.

JINKY P. MORENO
 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER						REMARKS	
			PRICE				Compliance with technical specifications			
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO		
1	PAPER, Paper Thermal 57mm x 15m POS	6,080.00	rolls					<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

Please submit the following requirements:

- Mayor's Permit
- Professional License/Curriculum (Consulting Services)
- Philgeps Registration Number
- PCAB License (Infra)
- Income Business Tax Return
- Omnibus Sworn Statements

OTHER TERMS AND CONDITIONS:

1. The mode of payment is within Six (6) months Three (3)months Two (2)months One (1)month.
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must have:
 - validity - Thirty (30) Calendar days
 - inclusion of tax
 - Quotations exceeding the Approved Budget for the Contract shall be rejected.
 - Award of contract shall be made to the lowest quotation (for goods and services)



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT

Lanao, Kidapawan City
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555
 E-mail Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
"Committed to Service, Development and Self-Reliance"



ISO 9001:2015 Certified
 Cert. No. 66478

TERMS OF REFERENCE

PURPOSE	THERMAL PAPER FOR METER READING, BILLING AND TENDING ACTIVITY USE FOR THREE MONTHS CONSUMPTION		
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.:	0222-020	Date: 01-Feb-22

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS	
ITEM 1 Thermal paper	ITEM 2
SPECIFICATIONS:	SPECIFICATIONS:
1 Size: 57mm x 15m POS	1
2 Maximum Diameter 38-40 mm	2
3 Glossy paper, Printout withstand/month	3
4	4
ITEM 3	ITEM 4
SPECIFICATIONS:	SPECIFICATIONS:
1	1
2	2
3	3
4	4
ITEM 5	ITEM 6
SPECIFICATIONS:	SPECIFICATIONS:
1	1
2	2
3	3
4	4

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.:	755
	Account No.:	755

MODES AND TERMS OF PAYMENT	within (180) days after complete delivery
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REQUIRED SERVICES	
<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify:

REQUIRED CERTIFICATIONS/ PERMITS	N/A
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QUALIFICATIONS	N/A
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AREA OF DELIVERY	MKWD MAIN OFFICE
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DATE OF DELIVERY	MONDAY - FRIDAY
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TIME OF DELIVERY	8:00 AM - 3:00PM
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WARRANTY PERIOD	N/A
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RETENTION	Amount:	N/A
	Duration:	N/A

TAX INCLUSIVE	YES
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OTHER CONDITIONS AND CONSTRAINTS
RETURN ITEM IN CASE OF NON COMPLIANCE