



**REQUEST FOR QUOTATION**

PR No. : \_\_\_\_\_

DATE : \_\_\_\_\_

JO No. : 0122-0020

Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No: \_\_\_\_\_  
 TIN No.: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_, 2022.

JINKY B. MORENO

Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the contract	OFFER						
			PRICE			Compliance with technical specifications		REMARKS	
			QTY.	UNIT	UNIT PRICE	TOTAL	YES		NO
	PhP: _____ 1 LOT HIRING OF LABOR-ONLY CONTRACTOR FOR THE CONSTRUCTION OF MOTORPOOL SERVICE BAY SHED PHASE 2  INCLUSIONS: 1. 1-LOT LABOR CONTRACTOR 2. MANPOWER REQUIREMENT: FIVE (5) (1-FOREMAN/CARPENTER, 2-SKILLED WELDER/MASON, 2-LABORERS) 3. LABOR ONLY( WITH COMPLETE TOOLS/ EQUIPMENT SUCH AS WELDING MACHINE, HAND DRILL AND GRINDER) 4. SITE CLEARING, PREPARATION, EXCAVATION AND EARTHFILLING 5. HAULING OF MATERIALS 6. STEEL/CARPENTRY WORKS (INSTALLATION OF G.I PIPE COLUMN AND						<input type="checkbox"/>	<input type="checkbox"/>	

**Please submit the following requirements:**

- Mayor's Permit
- Professional License/Curriculum (Consulting Services)
- Philgeps Registration Number
- PCAB License (Infra)
- Income Business Tax Return
- Omnibus Sworn Statements

**OTHER TERMS AND CONDITIONS:**

1. The mode of payment is within  Six (6) months  Three (3) months  Two (2) months  One (1) month.
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must have:
  - validity - Thirty (30) Calendar days
  - inclusion of tax
  - Quotations exceeding the Approved Budget for the Contract shall be rejected.
  - Award of contract shall be made to the lowest quotation ( for goods and services )
  - Erasures or overwriting is not allowed unless signed by duly authorized representative/s.
5. The item/s shall be delivered within ~~five (5) days~~ ten (10) days / months from receipt of Notice to Proceed (NTP) with Purchase Order & Notice of Award (NOA) and Job Order Contract & Notice of Award (NOA).
6. The awardee shall notify two (2) days before its delivery of goods and services.
7. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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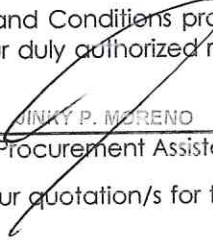
Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No: \_\_\_\_\_

TIN No.: \_\_\_\_\_

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 JINKY P. MORENO  
 Procurement Assistant A

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			PRICE				Compliance with technical specifications		REMARKS
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO	
	TRUSSES) 7. CONCRETE/MASONRY WORKS (0.81 CU.M) 8. PAINTING WORKS (PEDESTAL, G.I. COLUMN & TRUSSES) 9. ROOFING/TINNING WORKS 10. RESTORATION - PROJECT DURATION: 50 WORKING DAYS - CONTRACTOR MUST OBSERVED OCCUPATIONAL SAFETY DURING CONSTRUCTION. - WEARING OF SAFETY VEST - PROPER DRESSCODE (LONG PANTS AND WORKING SHOES) - NO CIGARRETE SMOKING OR VAPING IN THE MRC PREMISES -WORKING HOURS 7:00AM - 5:00PM ONLY								

**Please submit the following requirements:**

- |   |  |
|---|--|
| <input type="checkbox"/> Mayor's Permit   | <input type="checkbox"/> PCAB License (Infra)                |
| <input checked="" type="checkbox"/> Professional License/Curriculum (Consulting Services) | <input type="checkbox"/> Income Business Tax Return          |
| <input type="checkbox"/> Philgeps Registration Number                                     | <input checked="" type="checkbox"/> Omnibus Sworn Statements |

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ISO 9001:2015 Certified  
 Cert. No. 66478

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JERRY P. MORENO  
 Procurement Assistant A

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			PRICE		Compliance with technical specifications		
			QTY.	UNIT	UNIT PRICE	TOTAL	
	PhP: _____						

GRAND TOTAL: \_\_\_\_\_

Signature Over Printed Name: \_\_\_\_\_

Contact Number (Landline/Cellphone)/Email Address \_\_\_\_\_

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Republic of the Philippines  
**METRO KIDAPAWAN WATER DISTRICT**  
 Lanao, Kidapawan City  
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555  
 E-mail Address: [metrokidapawan\\_wd@yahoo.com](mailto:metrokidapawan_wd@yahoo.com)  
 Website: [www.metrokidapawanwd.gov.ph](http://www.metrokidapawanwd.gov.ph)  
**"Committed to Service, Development and Self-Reliance"**



## TERMS OF REFERENCE

<b>PURPOSE</b>	<b>CONSTRUCTION OF MOTORPOOL SERVICE BAY SHED PHASE-2</b>		
<b>PARTICULARS</b>	<input type="checkbox"/> PR <input checked="" type="checkbox"/> JO No.:	Date:	20-Jan-22

### ITEMS, SPECIFICATIONS, AND DESCRIPTIONS

**ITEM 1 1-lot Hiring of Labor-only Contractor for the Construction of 3-spans 4.5m x 8.0m Service Bay Shed**

**SPECIFICATIONS:**

- 1 **1-Lot Labor Contractor**
  - 2 **Manpower Requirement : five (5) (1-Foreman/carpenter, 2-skilled welder/mason, 2-laborers)**
  - 3 Labor only (With complete tools/equipment such as welding machine, hand drill and grinder)
  - 4 Site clearing, preparation, excavation and earthfilling
  - 5 Hauling of materials
  - 6 Steel/carpentry Works (Installation of G.I. Pipe Column and Trusses)
  - 7 Concrete/masonry Works (0.81 cu.m).
  - 8 Painting Works (Pedestal, G.I. Column & Trusses)
  - 9 Roofing/Tinning Works
  - 10 Restoration
- Project Duration: 50 Working Days
- Contractor must observed occupational safety during construction.
- Wearing of safety vest
  - Proper dresscode (Long pants and working shoes)
  - No cigarette smoking or vaping in the MRC premises
  - Working hours 7:00 AM - 5:00 P.M. only

*Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.*

<b>SOURCE OF FUND</b>	<b>APP/PPMP Item No.:</b>	
	<b>Account No.:</b>	CAPEX 2022
<b>MODES AND TERMS OF PAYMENT</b>	Per actual accomplishment basis	
<b>REQUIRED SERVICES</b>		
<input type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify:	
<b>REQUIRED CERTIFICATIONS/ PERMITS</b>	Police Clearance/Brgy. Clearance	
<b>QUALIFICATIONS</b>	N/A	
<b>AREA OF DELIVERY</b>	Manongol Reservoir Complex, Brgy. Manongol, KC	
<b>DATE OF DELIVERY</b>	5-Days upon acceptance	
<b>TIME OF DELIVERY</b>	7:00 A.M. to 5:00 P.M.	
<b>WARRANTY PERIOD</b>	1-month	
<b>RETENTION</b>	<b>Amount:</b>	10% of Labor Contract Cost
	<b>Duration:</b>	one (1) month
<b>TAX INCLUSIVE</b>	6% for VAT Registered	
<b>OTHER CONDITIONS AND CONSTRAINTS</b>		
The contractor shall give notice three (3) days before the implementation of project.		
Prepared by:	Reviewed by:	
 <b>GUILERMO B. BACLAYON</b> Division Manager A	 <b>MYRNA R. VICTORIA, MBA</b> Department Manager A	
Noted by:	Approved/Disapproved by:	
 <b>WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA</b> Material Standards Committee Chairman	 <b>STELLA M. GONZALES, MPS</b> General Manager	