



REQUEST FOR QUOTATION

PR No. : _____

DATE : _____

JO No. : 0921-0021

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2021.

 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the contract	OFFER						
			PRICE			Compliance with technical specifications		REMARKS	
			QTY.	UNIT	UNIT PRICE	TOTAL	YES		NO
	1 LOT LABOR & MATERIALS FOR THE ELECTRIFICATION OF LOAD SIDE SERVICE LINE CONNECTION OF ENGINEERING AND CONSTRUCTION DEPARTMENT (ECD) BUILDING INCLUSIONS: A. LABOR CONTRACTOR FOR THE INSTALLATION OF 165 METER LOAD SIDE SERVICE CONNECTION WITH 5 UNITS STEEL POLE W/ CONCRETE BASE LADDER & SPOOL INSULATOR B. INCLUDES THE FOLLOWING MATERIALS (SEE ATTACHED TOR) C. HAULING & DELIVERY OF MATERIALS TO MRC D. SITE PREPARATION AND CLEARING E. INSTALLATION OF ELECTRICAL POSE F. INSTALLATION AND HARNESSING OF SERVICE DROP WIRE G. TIME-IN 8:00AM, TIME-OUT 5:00PM H. TOOLS WILL BE PROVIDED BY CONTRACTOR I. 10% RETENTION OF CONTRACT AMOUNT WILL BE RELEASED AFTER 1 MONTH OF FINAL INSPECTION J. ANY ALTERATION OF THE DESIGNS MUST BE APPROVED BY PROJECT FACILITATOR	PhP: <u>57,202.85</u>					<input type="checkbox"/>	<input type="checkbox"/>	

TERMS AND CONDITIONS:

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within Fifteen (15) days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the contract	OFFER				REMARKS	
			PRICE		Compliance with technical specifications			
PhP: 57,202.85			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO

GRAND TOTAL: _____

 Signature Over Printed Name:

 Contact Number (Landline/Cellphone)/Email Address

TERMS AND CONDITIONS:

1. The mode of payment is within six (6) months.
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
5. Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms.
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
9. The item/s shall be delivered within fifteen (15) days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
10. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
 Lanao, Kidapawan City
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555
 E-mail Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
"Committed to Service, Development and Self-Reliance"



TERMS OF REFERENCE

PURPOSE	For Engineering and Construction Department (ECD) Building Service Line Connection		
PARTICULARS	<input type="checkbox"/> PR <input checked="" type="checkbox"/> JO No.:	0921-0021	Date: September 27, 2021

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS

ITEM 1	1 lot- Labor and materials for Electrification of Load Side Service Line Connection of Engineering and Construction Department (ECD) Building		
SPECIFICATIONS:			
Labor contractor for the installation of 165 meters load side service connection with 5 units steel pole with			
a.) concrete base ladder and spool insulator			
b.) Includes the Following Materials:			
	1. Meter Base EMI CL-200 with Meter Box	1	set
	2. RSC pipe 1"	2	lengths
	3. Service entrance cap 1"	4	pcs
	4. Line Box (LB) 1"	2	pcs
	5. RSC elbow (long type) 1"	2	pcs
	6. RSC coupling 1"	2	pcs
	7. Straight Connector 1"	1	pc
	8. RSC Nipple 1" (6" length)	1	pc
	9. RSC Reducer 2" x 1"	1	pc
	10. THHN wire no. 6 (Black)	12	mtrs
	11. THHN wire no.6 (White)	12	mtrs
	12. Circular loom 1/2"	2	mtrs

Page 1 of 3

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.: N/A
	Account No.: LWUA-ADB-MKWD EQUITY

MODES AND TERMS OF PAYMENT	Within 30 working days, per accomplishment
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REQUIRED SERVICES

<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input checked="" type="checkbox"/> Free Installation	Others specify: N/A
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REQUIRED CERTIFICATIONS/ PERMITS	N/A
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QUALIFICATIONS	N/A
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AREA OF DELIVERY	Manongol Reservoir Complex, Brgy. Manongol Kidapawan City
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DATE OF DELIVERY	N/A
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TIME OF DELIVERY	N/A
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WARRANTY PERIOD	3 months
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RETENTION	Amount:	10% of Amount
	Duration:	1 month

TAX INCLUSIVE	N/A
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OTHER CONDITIONS AND CONSTRAINTS

Compliance with COVID19 Protocol

Prepared by: ENGR. CANUTO A. CODILLA, JR. Division Manager A-CD	Reviewed by: ENGR. RAMIL A. CONDEZ, RMP, MBA Department Manager A-ECD
Noted by: ENGR. WILESPER LISANDRO M. ALQUEZA, RMP/MBA Material Standards Committee Chairman	Approved/Disapproved by: STELLA M. GONZALES, MPS General Manager



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TERMS OF REFERENCE

PURPOSE	For Engineering and Construction Department (ECD) Building Service Line Connection		
PARTICULARS	<input type="checkbox"/> PR <input checked="" type="checkbox"/> JO No.:	0921-0021	Date: September 27, 2021

ITEMS, SPECIFICATIONS, AND DESCRIPTIONS

ITEM 1 1 lot-Labor and materials for Electrification of Load Side Service Line Connection of Engineering and Construction Department (ECD) Building

SPECIFICATIONS:

13. Steel pole welded 3"Ø schedule 40 with spool	1	unit
14. Steel pole welded 2"Ø x 6.0m schedule 40 with	4	units
15. Secondary rack single spool insulator	1	unit
16. Service Drop Wire no. 6	165	mtrs
17. Electrical tape Big	1	pc
18. Service Grip no. 6 (Alloy)	12	pcs
19. Metal Clip 1"	10	pcs
20. Teks Screw 1-1/2"	24	pcs
21. Sealant all purpose	2	packs
22. Circuit breaker 60amp. 240v. Industrial (Bolt-on 3R)	1	unit
23. Lock nut with bushing 1"	2	pcs.
24. Rubber tape no.15	1	pc
25. Expansion bolt 1/4"	4	pcs

Page 2 of 3

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	Account No.:	LWUA-ADB-MKWD EQUITY

MODES AND TERMS OF PAYMENT	Within 30 working days, per accomplishment
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REQUIRED SERVICES

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---	------------------------

REQUIRED CERTIFICATIONS/ PERMITS	N/A
---	-----

QUALIFICATIONS	N/A
-----------------------	-----

AREA OF DELIVERY	Manongol Reservoir Complex, Brgy. Manongol Kidapawan City
-------------------------	---

DATE OF DELIVERY	N/A
-------------------------	-----

TIME OF DELIVERY	N/A
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WARRANTY PERIOD	3 months
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RETENTION	Amount:	10% of Amount
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TAX INCLUSIVE	N/A
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PARTICULARS	<input type="checkbox"/> PR <input checked="" type="checkbox"/> JO No.:	0921- 0021	Date: September 27, 2021
ITEMS, SPECIFICATIONS, AND DESCRIPTIONS			
ITEM 1	1 lot- Labor and materials for Electrification of Load Side Service Line Connection of Engineering and Construction Department (ECD) Building		
SPECIFICATIONS:			
c.) Hauling and Delivery of Materials to Manogol Reservoir Complex d.) Site Preparation and Clearing e.) Installation of electrical pole f.) Installation and harnessing of service drop wire g.) Time-in 8:00am, time-out 5:00pm h.) Tools will be provided by Contractor i.) 10% retention of contract amount will be released after 1 month of final inspection j.) Any alterations of the designs must be approved by Project Facilitator			

Page 3 of 3

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.:	N/A	
	Account No.:	LWUA-ADB-MKWD EQUITY	
MODES AND TERMS OF PAYMENT	Within 30 working days, per accomplishment		
REQUIRED SERVICES			
<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input checked="" type="checkbox"/> Free Installation		Others specify: N/A	
REQUIRED CERTIFICATIONS/ PERMITS	N/A		
QUALIFICATIONS	N/A		
AREA OF DELIVERY	Manongol Reservoir Complex, Brgy. Manongol Kidapawan City		
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