



**REQUEST FOR QUOTATION**

PR No. : \_\_\_\_\_

DATE : \_\_\_\_\_

JO No. : 0821-0028

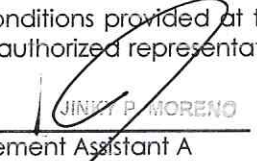
Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No: \_\_\_\_\_

TIN No.: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_, 2021.

  
 JINKY P. MORENO  
 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the contract	OFFER							
			PRICE				Compliance with technical specifications		REMARKS	
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO		
	PhP: <u>233,000.00</u>									
	1 LOT HIRING OF CONTRACTOR FOR THE INSTALLATION OF SERVICE CONNECTION LOAD SIDE FOR THE ELECTRIFICATION OF SAN VICENTE WATER IMPOUNDING STRUCTURE  SEE ATTACHED TOR SPECIFICATIONS							<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: \_\_\_\_\_

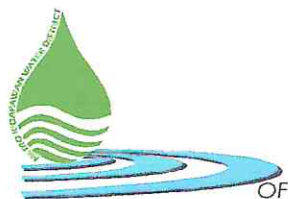
Signature Over Printed Name: \_\_\_\_\_

Contact Number (Landline/Cellphone)/Email Address \_\_\_\_\_

**TERMS AND CONDITIONS:**

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within \_\_\_\_ ( ) days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.





Republic of the Philippines  
**METRO KIDAPAWAN WATER DISTRICT**  
 Lanao, Kidapawan City  
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555  
 E-mail Address: [metrokidapawan\\_wd@yahoo.com](mailto:metrokidapawan_wd@yahoo.com)  
 Website: [www.metrokidapawanwd.gov.ph](http://www.metrokidapawanwd.gov.ph)  
**"Committed to Service, Development and Self-Reliance"**



### TERMS OF REFERENCE

<b>PURPOSE</b>	<b>INSTALLATION OF SERVICE CONNECTION LOAD SIDE FOR THE ELECTRIFICATION OF SAN VICENTE WATER IMPOUNDING STRUCTURE</b>		
<b>PARTICULARS</b>	<input type="checkbox"/> PR <input checked="" type="checkbox"/> JO No.:	0821-0028	Date: August 12, 2021

#### ITEMS, SPECIFICATIONS, AND DESCRIPTIONS

**ITEM 1 1-lot Hiring of Contractor for the Installation of Service Line Connection-Load Side for San Vicente Water Impounding Structure**

**SPECIFICATIONS:**

- 1 **1-lot Materials and Labor Contractor**
  - 1.1 Accredited or Registered Electrician from COTELCO
  - 1.2 Materials and Quality workmanship must be in accordance with the Electrical Code of the Philippines
  - 1.3 OSHS Requirements and standards should be observed at all times
  - 2 **Scope of Works:**
    - 2.1 Lay-out and site preparation
    - 2.2 Service entrance wiring installation from COTELCO Transformer Load Side to Power Room main breaker
    - 2.3 Electrical Plan signed and sealed and provide 6-sets of Electrical plan with Load computation & circuit analysis
    - 2.4 Application and securing of Electrical Permit
    - 2.5 Restoration

All works must be accomplished in conformance to Philippine Electrical Code

*Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.*

<b>SOURCE OF FUND</b>	<b>APP/PPMP Item No.:</b>	
	<b>Account No.:</b>	LWUA-Equity

<b>MODES AND TERMS OF PAYMENT</b>	Within 120 days upon completion & acceptance
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#### REQUIRED SERVICES

<input type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify:
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<b>REQUIRED CERTIFICATIONS/ PERMITS</b>	Accreditation from COTELCO
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<b>QUALIFICATIONS</b>	Accredited Master Electrician/Certified Electrician or Electrical
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<b>AREA OF DELIVERY</b>	Brgy. San Vicente, Makilala, Cotabato
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<b>DATE OF DELIVERY</b>	15 Days upon issuance of NOA, NTP & Contract
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<b>TIME OF DELIVERY</b>	n/a
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<b>WARRANTY PERIOD</b>	3-months
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<b>RETENTION</b>	<b>Amount:</b>	10% of contract amount
	<b>Duration:</b>	3-months

<b>TAX INCLUSIVE</b>	7% for VAT Registered or 5% Non-VAT Registered
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#### OTHER CONDITIONS AND CONSTRAINTS

The contractor to give notice three (3) days prior to project initiation.

<b>Prepared by:</b>  <b>GUILLERMO B. BACLAYON</b> Division Manager A	<b>Reviewed by:</b>  <b>MYRNA R. VICTORIA, MBA</b> Department Manager A
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<b>Noted by:</b>  <b>WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA</b> Material Standards Committee Chairman	<b>Approved/Disapproved by:</b>  <b>STELLA M. GONZALES, MPS</b> General Manager
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