



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
 Lanao, Kidapawan City

Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-55
 E-mail Address: metrokidapawan_wd@yahoo.com

Website: www.metrokidapawanwd.gov.ph

"Committed to Service, Development and Self-Reliance"



ISO 9001:2015 Certified

NTP # 1-0221-019

16 FEB 2021

AMILY E. GADON

Owner/Proprietor
 NKAM Enterprises
 Dayao St., Kidapawan City

NOTICE TO PROCEED

Dear **Madam:**

We are pleased to inform you that the Contract for the **PO # 1-0221-019** has been approved. In this regard, Notice is hereby given to you to commence with delivery of goods effective immediately.

Upon receipt of this Notice to Proceed, you are responsible for performing the delivery of goods under the terms and conditions of the contract and in accordance with the implementation schedule which will due within **7 days upon receipt**.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below.

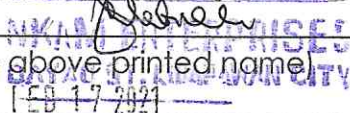
Very truly yours,

STELLA M. GONZALES, MPS

General Manager 

Received by: 

(Signature above printed name)



Date and time of Receipt



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NOA # 1-0221-019

February 11, 2021

NOTICE OF AWARD

AMILY E. GADON

Owner/Proprietor
 NKAM Enterprises
 Dayao St., Kidapawan City

Dear **Madam:**

Please be notified that your bid for **PR # 0121-018** which is delivery of **Office Supplies for MKWD Offices for Q1 of 2021** is hereby awarded to you as the Lowest Calculated and Responsive Offer for a Total Contract Price of **Fourteen Thousand Three Hundred Twenty One and 35/100 Pesos Only (P 14,321.35)** under **BAC 2- RESOLUTION NO. 039 and AOB NO. 039-2021.**

With this, you are required to sign the Purchase Order/Contract within Three (3) days upon the receipt hereof.

Failure to sign the P.O shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

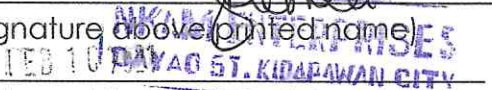
STELLA M. GONZALES, MPS
 General Manager



Received by: _____

(Signature above printed name)

Date and time of Receipt





PURCHASE ORDER

Supplier	: <u>NKAM ENTERPRISES</u>	P.O. No. :	<u>1-0221-019</u>
Address	: <u>Dayao ST. Kidapawan City</u>	DATE :	<u>February 11, 2021</u>
E-mail Address	: _____	PR NO :	<u>0121-018</u>
Telephone No.	: <u>577-3057</u>	MODE OF PAYMENT :	<u>WITHIN 180 DAYS</u>
TIN	: <u>920-546-325</u>	MODE OF PROCUREMENT	<u>Shopping</u>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained therein:

Place of delivery	: <u>MKWD Main Office, Lanao, Kidapawan City</u>	Delivery Term:	<u>FULL</u>
Date of delivery	: <u>7 Days Upon Receipt</u>	Payment Term:	<u>WITHIN 180 DAYS</u>

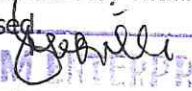
STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
1	pc	BALLPEN, BLACK GOOD QUALITY	692.00	5.00	3,460.00
2	pcs	BATTERY, BATTERY AAA (TRIPLE A) (24 PCS OR 12 PAIRS)	24.00	30.00	720.00
9	box	CONTINUOUS, CONTINUOUS 1 PLY, 11`` X 9- 1/2	8.00	695.00	5,560.00
12	pc	NOTEBOOK, NOTEBOOK ENGINEERING FIELD	15.00	58.00	870.00
13	pc	NOTEBOOK, STENOGRAPHER 40 LEAVES	5.00	16.95	84.75
18	pad	PAPER, PAPER YELLOW	8.00	25.00	200.00
23	pc	SIGNPEN, SIGNPEN (BLUE)	9.00	10.00	90.00
25	pc	TAPE, DUCT TAPE	5.00	55.00	275.00
26	pc	CORRECTION, CORRECTION TAPE	32.00	18.80	601.60
28	tube	CUTTER, CUTTER BLADE 10 PCS/TUBE	4.00	20.00	80.00
32	pc	ENVELOP, EXPANDABLE SHORT	50.00	13.00	650.00
35	pc	FOLDER, LONG ORDINARY - RED	100.00	9.00	900.00
36	pc	FOLDER, LONG ORDINARY YELLOW	50.00	9.00	450.00
37	pc	FOLDER, FOLDER EXECUTIVE GREEN LONG (WITH METAL TAB)	20.00	19.00	380.00

Fourteen Thousand Three Hundred Twenty One and 35/100 Only

Sub Total: **14,321.35**
 Running Total: **14,321.35**

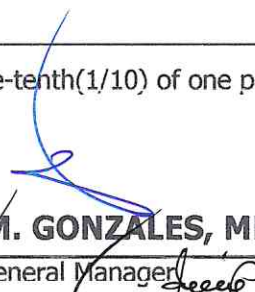
Purpose : OFFICE SUPPLIES FOR MKWD OFFICES FOR Q1 OF 2021

In case failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme : 
NKAM ENTERPRISES
DAYAO ST. KIDAPAWAN CITY

Signature over printed name of Supplier
FEB 10 2021

Date

Approved By : 
STELLA M. GONZALES, MPS

 General Manager

Funds Available: 
ELSIE N. GUILARAN, MBA
OIC-DEPARTMENT MANAGER FSD

ALOBS No. : _____
 AMOUNT : 14,321.35