



REQUEST FOR QUOTATION

PR No. : 0421-025

DATE : _____

JO No. : _____

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2021.

 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER					REMARKS	
			PRICE				Compliance with technical specifications		
			QTY.	UNIT	UNIT PRICE	TOTAL	YES		NO
1	FUEL	PhP: <u>66,000.00</u>	1.00	LOT			<input type="checkbox"/>	<input type="checkbox"/>	
	<u>DESCRIPTION</u>		<u>UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>		<input type="checkbox"/>	<input type="checkbox"/>	<u>AMOUNT</u>
	08-080-002 FUEL, FUEL DIESEL()		liter	1,000.00					
	08-080-001 FUEL, SPECIAL GASOLINE()		LITER	100.00					

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

TERMS AND CONDITIONS:

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within one (1) day from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
 Lanao, Kidapawan City
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555
 E-mail Address: metrokidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
"Committed to Service, Development and Self-Reliance"



ISO 9001:2015 Certified
 Cert. No. 66478

TERMS OF REFERENCE

PURPOSE	PEREZ WATER IMPOUNDING STRUCTURE 2 TO DMA LINES		
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.:	0421-025	Date: April 14, 2021
ITEMS, SPECIFICATIONS, AND DESCRIPTIONS			
ITEM 1	1 lot- PURCHASE OF DIESEL FUEL AND GASOLINE FUEL		
SPECIFICATIONS:			
1.) 1,000.00 liters of Diesel Fuel 2.) 100.00 liters of Gasoline Fuel 3.) Fixed price for the duration from April 2021 until March 2022 4.) Volume of fuel releasing must be based on approved Fuel Withdrawal Slip 5.) Charge Invoice must be attached per released of Fuel Withdrawal Slip 6.) Statement of Account must be submitted for payment per maximum of 40,000.00 Pesos released with the supplier copy of Fuel Withdrawal Slip			
<small>Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.</small>			
SOURCE OF FUND	APP/PPMP Item No.:	N/A	
	Account No.:	MKWD-Equity	
MODES AND TERMS OF PAYMENT	Within 60 working days, per accomplishment		
REQUIRED SERVICES			
<input type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation		Others specify: N/A	
REQUIRED CERTIFICATIONS/ PERMITS	N/A		
QUALIFICATIONS	Updated Bussines Permit		
AREA OF DELIVERY	N/A		
DATE OF DELIVERY	30 DAYS UPON NOA		
TIME OF DELIVERY	N/A		
WARRANTY PERIOD	N/A		
RETENTION	Amount:	N/A	
	Duration:	N/A	
TAX INCLUSIVE	Yes		
OTHER CONDITIONS AND CONSTRAINTS			
N/A			
Prepared by:		Reviewed by:	
 ENGR. KELVIN E. RUPISAN Acting Division Manager A		 ENGR. RAMIL A. CONDEZ, RMP, MBA Department Manager A	
Noted by:		Approved/Disapproved by:	
 WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA Material Standards Committee Chairman		 STELLA M. GONZALES, MPS General Manager	