



**NTP # 1-0120-020**

30 JAN 2020

**LOUILLA J. ARAGAO**  
Sales Coordinator  
Seda Abreeza/ Southcrest Hotel Ventures Inc.  
Davao City

**NOTICE TO PROCEED**

Dear Sir/Madam:

We are pleased to inform you that the Contract for the PO # 1-0120-020 has been approved. In this regard, Notice is hereby given to you to commence with delivery of goods and/or services effective immediately.

Upon receipt of this Notice to Proceed, you are responsible for performing the services under the terms and conditions of the contract and in accordance with the implementation schedule which will **due on the day of activity**.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below.

Keep one copy and return the other to this Office.

Very truly yours,

**STELLA M. GONZALES, MPS**  
General Manager

**STELLA M. GONZALES**  
General Manager

Received by: \_\_\_\_\_

(Signature above printed name)

JAN 31 2020

Date and time of Receipt

3-0220-00003



**NOA # 1-0120-020**

January 28, 2020

**NOTICE OF AWARD**

**LOUILLA J. ARAGAO**

Sales Coordinator  
Seda Abreeza/ Southcrest Hotel Ventures Inc.  
Davao City

Dear Sir/Madam:

Please be notified that your bid for PR # 0120-003 which is Hotel Accommodation in attendance to the 41<sup>st</sup> PAWD National Convention on Feb. 4-6, 2020 in Davao City is hereby awarded to you as the Lowest Calculated and Responsive Offer for a Total Contract Price of **Seventy Three Thousand Three Hundred Pesos Only (P 73,300.00)** under BAC 1- RESOLUTION NO. 01-003 and AOB NO. 01-003-20.

With this, you are required to sign the Purchase Order/Contract within Five (5) days upon the receipt hereof.

Failure to sign the P.O shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

**STELLA M. GONZALES, MPS**  
General Manager

Received by: SHARMAINE AVEGRE

(Signature above printed name)

JAN 30 2020  
Date and time of Receipt

0220-00003

**PURCHASE ORDER**

Supplier : **SEDA ABREEZA/SOUTHCREST HOTEL VENTURES, INC.** P.O. No. : **1-0120-020**  
 Address : **Davao City** DATE : **28-Jan-20**  
 E-mail Address : \_\_\_\_\_ PR NO : **0120-003**  
 Telephone No. : **(6382) 322 8888** MODE OF PAYMENT : **COD**  
 TIN : **007-899-426-0001**

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained therein

Place of delivery : **ADMIN** Delivery Term: **FULL**  
 Date of delivery : **ON THE DAY OF ACTIVITY** Payment Term: **COD**

STOCK NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>ROOMS</b> <b>1 DE LUXE</b> 2 INCLUSIVE OF BREAKFAST 3 DETAILS: 2 rooms twin check in Feb 3, 2020; check out Feb 7, 2020 1 room triple check in Feb 3, 2020; check out Feb 7, 2020 1 room twin check in Feb 5, 2020; check out Feb 6, 2020 1 room twin check in Feb 3, 2020; check out Feb 7, 2020 (with extra bed on Feb 5)	5.00	ROOMS		73,300.00

**Seventy Three Thousand Three Hundred Pesos Only**

Sub Total: **73,300.00**  
 Running Total: **73,300.00**

Purpose: **HOTEL ACCOMMODATION IN ATTENDANCE TO THE 41ST PAWD NATIONAL CONVENTION ON FEB. 4-6, 2020 IN DAVAO CITY**

In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conformed to : **SHARMAINE ALBERO**  
 Signature over printed name of Supplier

Approved By : **STELLA M. GONZALES, MPS**  
 General Manager

**JAN 30 2020**  
 Date

Goods Available:  
**ELSIE N. GUILARAN, MBA**  
 OIC-DEPARTMENT MANAGER, FSD

ALOBS No. : \_\_\_\_\_  
 AMOUNT: **73,300.00**

**3-0220-00003**