

**PURCHASE ORDER**

Supplier	: DVC MARKETING AND SERVICES	P.O. No.	: 1-0319-002
Address	: QUIRINO DRIVE, KIDAPAWAN CITY	DATE	: March 01, 2019
E-mail Address	:	PR NO	: 0219-015
Telephone No.	: 577-3720/09287096946	MODE OF PAYMENT	: 30 days
TIN	: 915-526-392-600		

**Gentlemen:**

Please furnish this office the following articles subject to the terms and conditions contained therein:

Place of delivery	: ADMIN	Delivery Term	: FULL
Date of delivery	: 15 Days Upon Receipt	Payment Term	: 30 days

STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
1	ream	PAPER, PAPER BOOK LONG (LEGAL SIZE)	382.00	198.00	75,636.00
2	roll	TAPE, TRANSPARENT (1") 24MM WIDTH	82.00	28.00	2,296.00
3	roll	TAPE, TRANSPARENT (2") 48MM WIDTH	12.00	55.00	660.00

Seventy Eight Thousand Five Hundred Ninety Two and 00/100 Only  
 Sub Total **78,592.00**  
 Running Total **78,592.00**

**Purpose :** OFFICE SUPPLIES FOR MKWD USE FOR H1 2019 NOT AVAILABLE AT DBM PROCUREMENT UNIT

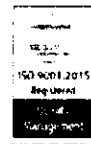
In case failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme	: <u><i>[Signature]</i></u> Signature over printed name of Supplier	Approved By	: <u><i>[Signature]</i></u> <b>STELLA M. GONZALES, MPS</b> General Manager
	: _____ Date		

Funds Available:	<u><i>[Signature]</i></u> <b>ELSIE N. GUILARAN, MBA</b> OIC-DEPARTMENT MANAGER FSD	ALOBS No	: _____
		AMOUNT	: 78,592.00

Republic of the Philippines  
**METRO KIDAPAWAN WATER DISTRICT**  
Lanao, Kidapawan City

Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-55  
E-mail Address



ISO 9001:2015 Certified

**"Committed to Service, Development and Self-Reliance"**

**NTP # 1-0319-002**

**AIDA E. DELOS REYES**

Owner/Proprietor  
DVC MARKETING AND SERVICES  
Quirino Drive, Kidapawan City

**NOTICE TO PROCEED**

Dear **Sir/Madam**:

We are pleased to inform you that the Contract for the **PO # 1-0319-002** has been approved. In this regard, Notice is hereby given to you to commence with delivery of goods and/or services effective immediately.

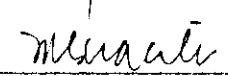
Upon receipt of this Notice to Proceed, you are responsible for performing the services under the terms and conditions of the contract and in accordance with the implementation schedule which will due within **15 days upon receipt**.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below.

Keep one copy and return the other to this Office.

Very truly yours,

  
**STELLA M. GONZALES, MPS**  
General Manager

Received by: 

\_\_\_\_\_  
(Signature above printed name)

\_\_\_\_\_  
Date and time of Receipt

Republic of the Philippines  
**METRO KIDAPAWAN WATER DISTRICT**  
Lanao, Kidapawan City

Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5533  
E-mail Address: [metrokidapawanwaterdistrict@kda.gov.ph](mailto:metrokidapawanwaterdistrict@kda.gov.ph)



ISO 9001:2015 Certified

**"Committed to Service, Development and Self-Reliance"**

**NOA # 1-0319-002**

March 1, 2019

**NOTICE OF AWARD**

**AIDA E. DELOS REYES**

Owner/Proprietor  
DVC MARKETING AND SERVICES  
Quirino Drive, Kidapawan City

Dear **Sir/Madam**:

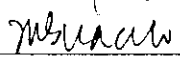
Please be notified that your bid for **PR # 0219-015** which is procurement of **Office Supplies** for **MKWD Use H1 2019 not Available at DBM Procurement Unit** is hereby awarded to you as the Lowest Calculated and Responsive Offer for a Total Contract Price of **Seventy Eight Thousand Five Hundred Ninety Two Pesos Only (P 78, 592.00)** under **BAC 2- RESOLUTION NO.015 and AOB NO.015-19**.

With this, you are required to sign the Purchase Order/Contract within ten (10) days upon the receipt hereof.

Failure to sign the P.O shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

  
**STELLA M. GONZALES, MPS**  
General Manager

Received by: 

(Signature above printed name)

Date and time of Receipt