



REQUEST FOR QUOTATION

R No. : 0918-071

O No. : _____ DATE : _____

Name of Company: _____
 address: _____
 Business Permit No: _____
 TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than Oct. 09, 2018.

 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

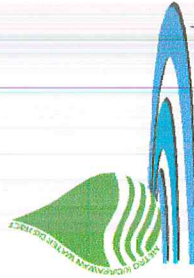
ITEM #	ITEM DESCRIPTION	Approved Budget of the Contract	OFFER				REMARKS
			QTY.	UNIT	UNIT PRICE	TOTAL	
1	CEMENT, CEMENT 40KGS/BAG Php: _____	157,500.00	525.00	bag	_____	_____	<input type="checkbox"/> <input type="checkbox"/>
GRAND TOTAL:							_____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

TERMS AND CONDITIONS:

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms .
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- The item/s shall be delivered within FIVE (5) days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods *not delivered within the prescribed delivery period* shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines
METRO KIDAPAWAN WATER DISTRICT
 Lanao, Kidapawan City
 Tel nos. (064)577-1533, 577-1865, Fax no. (064) 572-5555
 E-mail Address: metroidapawan_wd@yahoo.com
 Website: www.metrokidapawanwd.gov.ph
"Committed to Service, Development and Self-Reliance"



ISO 9001:2015 Certified
 Cert. No. 66478

TERMS OF REFERENCE

PURPOSE	FOR EWO- Combined Rapid and Slow Sand Filters 2 Project	
PARTICULARS	<input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.: <u>0918-071</u> Date: <u>September 25, 2018</u>	

ITEM 1	525 Bags- Cement
SPECIFICATIONS:	1.) Portland 2.) 40 kg minimum weight

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.

SOURCE OF FUND	APP/PPMP Item No.: N/A
	Account No.: CAPEX

MODES AND TERMS OF PAYMENT	Within 90 working days, per accomplishment
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REQUIRED SERVICES	
<input checked="" type="checkbox"/> Free Delivery <input type="checkbox"/> Free Product Demonstration <input type="checkbox"/> Free Installation	Others specify: Delivery as per order

REQUIRED CERTIFICATIONS/ PERMITS	N/A
QUALIFICATIONS	N/A

AREA OF DELIVERY	Lapaan Treatment Plant Facilities, Barangay Perez, KC
DATE OF DELIVERY	November 30, 2018
TIME OF DELIVERY	9:00am
WARRANTY PERIOD	N/A
RETENTION	Amount: 10% of Amount Duration: 1 month
TAX INCLUSIVE	N/A

OTHER CONDITIONS AND CONSTRAINTS	
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Prepared by:	Reviewed by:
<i>[Signature]</i> ESMERALDO P. DAGAN, MBA Division Manager A	<i>[Signature]</i> MYRNA R. VICTORIA, MBA Department Manager A
Noted by:	Approved/Disapproved by:

WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA Material Standards Committee Chairman	STELLA M. GONZALES, MPS General Manager
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