

METRO KIDAPAWAN WATER DISTRICT

Larao, Kidapawan City  
Tel nos. (064)577-1533, 577-1865, Fax # (064) 572-5555  
E-mail Address: metrokidapawan.wd@yahoo.com  
Website: www.metrokidapawan.wd.gov.ph

"Committed to Service, Development and Self-Reliance"



REQUEST FOR QUOTATION

PR No. : 1018-001

JO No. :

DATE :

Name of Company:

Address:

Business Permit No:

TIN No.:

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than Oct. 15, 2018.

Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

| ITEM # | ITEM DESCRIPTION     | Approved Budget of the Contract | OFFER  |      |            |                                          |     |    | REMARKS |
|--------|----------------------|---------------------------------|--------|------|------------|------------------------------------------|-----|----|---------|
|        |                      |                                 | PRICE  |      |            | Compliance with technical specifications |     |    |         |
|        |                      |                                 | QTY.   | UNIT | UNIT PRICE | TOTAL                                    | YES | NO |         |
| 1      | LIMESTONE, LIMESTONE | PhP: 135,000.00                 | 150.00 | cum  |            |                                          |     |    |         |

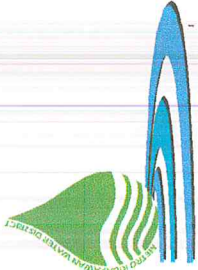
GRAND TOTAL:

Signature Over Printed Name:

Contact Number (Landline/Cellphone)/Email Address

TERMS AND CONDITIONS:

1. The mode of payment is within six (6) months.
2. Bidders shall provide correct and accurate information required in this form.
3. Bidders may quote for any at all times except for one (1) lot requisition.
4. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
5. Price quotation/s , to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the lowest quotation (for goods and infrastructure ) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms .
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
9. The item/s shall be delivered within ONE (5) days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
10. The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines  
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ISO 9001:2015 Certified  
Cert. No. 66478

## TERMS OF REFERENCE

|             |                                                                                                          |       |                    |
|-------------|----------------------------------------------------------------------------------------------------------|-------|--------------------|
| PURPOSE     | FOR Project: Please Indicate Account Name and Purpose!<br>FOR EWO- Makilala Impounding Structure Project |       |                    |
| PARTICULARS | <input checked="" type="checkbox"/> PR <input type="checkbox"/> JO No.: 1018-001                         | Date: | September 27, 2018 |

|        |                            |
|--------|----------------------------|
| ITEM 1 | 150 Cubic Meter- Limestone |
|--------|----------------------------|

### SPECIFICATIONS:

1.) None

### ITEMS, SPECIFICATIONS, AND DESCRIPTIONS

Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting documents.

|                            |                                            |                           |
|----------------------------|--------------------------------------------|---------------------------|
| SOURCE OF FUND             | APP /PPMP Item No.:                        | N/A                       |
|                            | Account No.:                               | LWUA Financial Assistance |
| MODES AND TERMS OF PAYMENT | Within 90 working days, per accomplishment |                           |

### REQUIRED SERVICES

|                                                     |                                          |
|-----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Free Delivery   | Others specify:<br>Delivery as per order |
| <input type="checkbox"/> Free Product Demonstration |                                          |
| <input type="checkbox"/> Free Installation          |                                          |

|                                  |     |
|----------------------------------|-----|
| REQUIRED CERTIFICATIONS/ PERMITS | N/A |
| QUALIFICATIONS                   | N/A |

|                  |                                       |
|------------------|---------------------------------------|
| AREA OF DELIVERY | Purok Dam, Barangay Saguing, Makilala |
| DATE OF DELIVERY | November 30, 2018                     |
| TIME OF DELIVERY | 9:00am                                |

|                 |                                            |
|-----------------|--------------------------------------------|
| WARRANTY PERIOD | N/A                                        |
| RETENTION       | Amount: 10% of Amount<br>Duration: 1 month |
| TAX INCLUSIVE   | Tax included in the ABC                    |

### OTHER CONDITIONS AND CONSTRAINTS

EVERY DELIVERY WILL BE CHECKED BY VOLUMETRIC METHOD AT THE MKWD OFFICE, LANAO BEFORE PROCEEDING TO THE DELIVERY SITE

|                                                                                       |                                                    |
|---------------------------------------------------------------------------------------|----------------------------------------------------|
| Prepared by:                                                                          | Reviewed by:                                       |
| <br>ESMERALDO P. DAGAN, MBA<br>Division Manager A                                     | <br>MYRNA R. VICTORIA, MBA<br>Department Manager A |
| Noted by:                                                                             | Approved/Disapproved by:                           |
| <br>WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA<br>Material Standards Committee Chairman | <br>STELLA M. GONZALES, MPS<br>General Manager     |