

Republic of the Philippines  
**METRO KIDAPAWAN WATER DISTRICT**  
 Lango, Kidapawan City  
 Tel nos. (044) 577-1533, 577-1865, Fax # (044) 572-5555  
 Email Address: [metrokidapawan.wd@yango.gov.ph](mailto:metrokidapawan.wd@yango.gov.ph)  
 Website: [www.metrokidapawan.gov.ph](http://www.metrokidapawan.gov.ph)  
 "Committed to Service, Development and Self-Reliance"



Page 1 of 1

**REQUEST FOR QUOTATION**

PR No. : \_\_\_\_\_ DATE : \_\_\_\_\_  
 JO No. : 1018-0001  
 Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No: \_\_\_\_\_  
 TIN No.: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative no later than October 16, 2018.

Procurement Assistant A

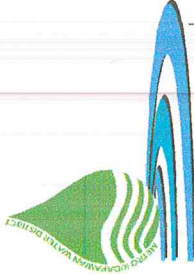
After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the contract	OFFER				REMARKS
			PRICE		Compliance with technical specifications		
			QTY.	UNIT PRICE	TOTAL	YES	
	1 LOT HIRING OF CONTRACTOR FOR THE ROAD IMPROVEMENT OF MWIS PROJECT FOR EWO MAKILALA WATER IMPOUNDING STRUCTURE PROJECT  INCLUSIONS: 1. OPENING OF 100 METERS ACCESS ROAD TO PROJECT SITE 2. 5 LABORERS MINIMUM 3. PROPER DRESS CODE MUST BE OBSERVED 4. TIME-IN 8:00 AM, TIME-OUT 5:00PM 5. TOOLS WILL BE PROVIDED BY THE CONTRACTOR 6. 10% RETENTION OF CONTRACT AMOUNT WILL BE RELEASED AFTER 1 MONTH OF FINAL INSPECTION 7. ANY ALTERATIONS OF THE DESIGNS MUST BE APPROVED BY THE PROJECT FACILITATOR 8. INCLUDES 32 HOURS BACKHOE RENTAL	P1P. <u>65,000.00</u>				<input type="checkbox"/> YES <input type="checkbox"/> NO	

GRAND TOTAL: \_\_\_\_\_  
 Signature Over Printed Name: \_\_\_\_\_  
 Contact Number (Landline/Cellphone)/Email Address \_\_\_\_\_

**TERMS AND CONDITIONS:**

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s , to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure ) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms .
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within  Fifteen ( 15 ) days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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ISO 9001:2015 Certified  
 Cert. No. 66478

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**TERMS OF REFERENCE**

<b>PURPOSE</b>	FOR EWO- Makilala Water Impounding Structure Project		
<b>PARTICULARS</b>	<input type="checkbox"/> PR <input checked="" type="checkbox"/> SO No.: <i>1018-1001</i>	<b>Date:</b>	September 27, 2018

<b>ITEM 1</b>	1 lot- Hiring of Contractor for the road improvement of MWIS Project
<b>SPECIFICATIONS:</b>	<ol style="list-style-type: none"> <li>1.) Opening of 100 meters access road to project site.</li> <li>2.) 5 Laborers minimum</li> <li>3.) Proper dress code must be observed</li> <li>4.) Time-in 8:00am, time-out 5:00pm</li> <li>5.) Tools will be provided by Contractor</li> <li>6.) 10% retention of contract amount will be released after 1 month of final inspection</li> <li>7.) Any alterations of the designs must be approved by Project Facilitator</li> <li>8.) Includes 32 hours Backhoe Rental</li> </ol>

*Note: For more than 6 items attach separate TOR Form. For More specifications attach necessary supporting document/s.*

<b>SOURCE OF FUND</b>	<b>APP/PPMP Item No.:</b> N/A
	<b>Account No.:</b> LWUA Financial Assistance

<b>MODES AND TERMS OF PAYMENT</b>	Within 60 working days, per accomplishment
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<b>REQUIRED SERVICES</b>	
<input type="checkbox"/> Free Delivery	Others specify:
<input type="checkbox"/> Free Product Demonstration	N/A
<input type="checkbox"/> Free Installation	

<b>REQUIRED CERTIFICATIONS/ PERMITS</b>	N/A
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<b>QUALIFICATIONS</b>	Duly recommended by Barangay Council
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<b>AREA OF DELIVERY</b>	N/A
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<b>DATE OF DELIVERY</b>	N/A
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<b>TIME OF DELIVERY</b>	N/A
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<b>WARRANTY PERIOD</b>	N/A
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<b>RETENTION</b>	<b>Amount:</b> 10% of Amount
	<b>Duration:</b> 1 month

<b>TAX INCLUSIVE</b>	N/A
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<b>OTHER CONDITIONS AND CONSTRAINTS</b>	
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Prepared by:	<i>[Signature]</i> <b>ESMERALDO P. DAGAN, MBA</b> Division Manager A
Noted by:	<i>[Signature]</i> <b>WILESPER LISANDRO M. ALQUEZA, CE/RMP/MBA</b> Matelcal Standards Committee Chairman
Reviewed by:	<i>[Signature]</i> <b>WYNNA R. VICTORIA, MBA</b> Department Manager A

Approved/Disapproved by:	<i>[Signature]</i> <b>STELLA M. GONZALES, MPS</b> General Manager
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FM-MKWWD-12

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07-02-18