

MINUTES OF THE PRE-BID CONFERENCE FOR THE PROCUREMENT OF MAINLINE MATERIALS FOR H2 OF 2018 HELD ON JULY 19, 2018 AT THE MKWD MESS HALL, LANA O, KIDAPAWAN CITY.

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Present:

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| Jemima A. Alfanta, MPA | - | BAC Chairman |
| Myrna R. Victoria, MBA | - | BAC Vice Chairman |
| Rosauro O. Daga, MBA | - | BAC Member |
| Engr. Ramil A. Condez, MBA/ RMP | - | BAC Member, Technical Head |
| Lalaine A. Wicara, MPS | - | BAC Member |
| Restituto B. Baron, Jr., RMP | - | BAC Secretariat |
| Ethyl Catherine G. Monserate, CPA | - | BAC Secretariat |
| Engr. Carl Oniel F. Pastoriza | - | BAC Working Secretary |

Others Present:

- | | | |
|--------------------------------|---|--------------------------------|
| 1. Rodolfo B. Estrella | - | Observer/Tri-Media Association |
| 2. Danny R. De Vera | - | Observer/ DPWH –Kidapawan |
| 3. Alexis L. Mesicula | - | MADSHA Ent./ Bidder |
| 4. Engr. Elben S. Daquipa, MBA | - | Div. Manager – PDD |
| 5. Leonardo J. Cenar | - | Div. Manager – GSD |
| 6. Engr. Canuto A. Codilla Jr. | - | Div. Manager – WRD |
| 7. Rodibee B. Rojo | - | Senior Supply Officer |
| 8. Jeana P. Acupan | - | Senior Information Officer |
| 9. Other Assisting Staffs | | |

The meeting was called to order by the Chairman at nine o'clock in the morning with an opening prayer led by BAC Member, Ms. Lalaine A. Wicara, MPS. After which, acknowledgement of participants was done by BAC Vice Chairman, Myrna R. Victoria, mba per attendance. The Secretariat informed the body that four (4) invitation letters were sent to observers to witness and observe the proceedings of the Pre-bid Conference scheduled on July 19, 2018 at Conference Hall, MKWD Compound, Lanao, Kidapawan City and the same had been delivered July 17, 2018. The Chairman mentioned that the letter of invitations was addressed to the Commission on Audit (COA), Department of Public Works and Highways, Engr. Rodolfo Estrella of Tri-Media Association and Rev. Cromwell Steve Rabaya representative from NGO/Mediatrix MPC. However, there were two (3) observers who were not around, Rev. Cromwell Steve Rabaya representative from NGO/Mediatrix MPC, Ms. Fatima Aliah P. Haron, CPA from COA and representative from Department of Public Works and Highways.

I. OVERVIEW OF THE PROJECT:

The Chairman informed the Body that the upcoming Public Bidding is set on August 1, 2018 for MAINLINE MATERIALS H2 OF 2018.

The Chairman informed the Body that the Approved Budget of the Contract is One Million Three Hundred forty two and 42/100 Pesos (P 1,000,342.42).

The Chairman requested the proponent Mr. Leonardo J. Cenar, MBA Division Manager of the General Services Division to discuss the Terms of Reference (TOR) of the package. Mr. Cenar discussed the Terms of Reference of the materials/items intended for maintenance activities.

The following items were discussed with the interested Bidder as follows.

1. A bid document is Five Thousand pesos (5,000.00).
2. Area of delivery of materials is MKWD Manongol Reservoir.
3. Time of delivery is 9:00am to 11:00 am weekends
4. Pressure gauge maximum working pressure is 150psi and 200psi

5. BAC Committee Chairman informed the Body that a supplemental Bid will be published of the bidding date from August 2, 2018 to August 1, 2018 due to conflict schedule of activities.
6. Bid opening is on August 1, 2018 at 9:01am.

The Chairman mentioned the mode of payment for the MAINLINE MATERIALS FOR H2 OF 2018 is within 90 days.

The Chairman informed the body regarding the initial requirements for the Public Bidding, to wit:

1. Letter of Intent addressed to BAC
2. Delivery 30 days upon issuance of Notice of Award and Notice to Proceed
3. All materials must base on the minimum specified specifications as contained in the bid documents.
4. F.O.B. Metro Kidapawan Water District
5. All Materials are subject to Quality Assurance Committee (QAC) random testing.
6. Prices are inclusive of tax.

Other specifications required is indicated in the Terms of Reference (TOR) and included in the bidding documents based on RA 9184.

The Chairman informed the Body who were present that the Invitation to Bid was posted in the PhilGEPS and posted at the conspicuous areas of Metro Kidapawan Water District starting July 11, 2018 and Terms of Reference (TOR) will be available on July 23, 2018.

She added to reaffirmed that the details mentioned was included in the bidding documents which will be available to interested suppliers as indicated in the Invitation to Bid (ITB) which will cover the overhead expenses during the procurement process. For further queries and details, it can be viewed at MKWD website at www.metrokidapawanwd.gov.ph.

Since there being no clarifications raised from the body, the Chairman called for the adjournment of the Pre-bid Conference.

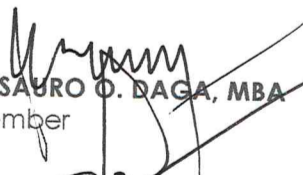
There were no other matters to be discussed the meeting was adjourned at 9:48 in the morning.


CERTIFICATION

I hereby certify to the correctness of the above transcription of the minutes of the Pre-bid Conference for the procurement of MAINLINE MATERIALS FOR H2 OF 2018.

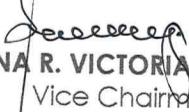

RESTITUTO B. BARON, JR.
BAC Secretariat

CERTIFIED CORRECT:


ROSAURO O. DAGA, MBA
Member


ENGR. RAMIL A. CONDEZ, RMP/ MBA
Technical Head


LALAINA A. WITARA, MPS
Member


MYRNA R. VICTORIA, MBA
Vice Chairman

ATTESTED:


JEMIMA A. ALFANTA, MPA
BAC Chairman