

MINUTES OF THE PRE-BID CONFERENCE FOR THE PROCUREMENT OF KIDAPAWAN AND MAKILALA SYSTEM IMPROVEMENT AND EXPANSION PROJECTS HELD ON JULY 25, 2018 AT THE MKWD MESS HALL, LANA O, KIDAPAWAN CITY.

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Present:

Jemima A. Alfanta, MPA	-	BAC Chairman
Myrna R. Victoria, MBA	-	BAC Vice Chairman
Rosauro O. Daga, MBA	-	BAC Member
Engr. Ramil A. Condez, MBA/ RMP	-	BAC Member, Technical Head
Lalaine A. Witar a, MPS	-	BAC Member
Restituto B. Baron, Jr.	-	BAC Secretariat
Ethyl Catherine G. Monserate	-	BAC Secretariat
Engr. Carl Oniel F. Pastoriza	-	BAC Working Secretary

Others Present:

1. Rodolfo B. Estrella	-	Observer/Tri-Media Association
2. Danny R. De Vera	-	Observer/ DPWH –Kidapawan
3. Madeleine Crisologo	-	MADSHA Ent./ Bidder
4. Alexis L. Mesicula	-	MADSHA Ent./ Bidder
5. Alan P. Andama	-	NATION MFG./ Bidder
6. Edgardo B. Pantano	-	REFTEC Ind'I/ Bidder
7. Engr. Wilesper Lizandro M. Alqueza, RMP/MBA	-	AGM for Operations
8. Abraham S. Calawen Jr.	-	Div. Manager – MD
9. Engr. Elben S. Daquipa, MBA	-	Div. Manager – PDD
10. Leonardo J. Cenar	-	Div. Manager – GSD
11. Charlie P. Lumagod	-	MKWDUE
12. Jeana P. Acupan	-	Senior Information Officer
13. Other Assisting Staffs		

The meeting was called to order by the Chairman at nine o'clock in the morning with an opening prayer led by BAC Member, Ms. Lalaine A. Witar a, MPS. After which, acknowledgement of participants was done by BAC Vice Chairman, Myrna R. Victoria, mba per attendance. The Secretariat informed the body that four (4) invitation letters were sent to observers to witness and observe the proceedings of the Pre-bid Conference scheduled on July 25, 2018 at Conference Hall, MKWD Compound, Lanao, Kidapawan City and the same had been delivered July 19, 2018. The Chairman mentioned that the letter of invitations was addressed to the Commission on Audit (COA), Department of Public Works and Highways, Engr. Rodolfo Estrella of Tri-Media Association and Rev. Cromwell Steve Rabaya representative from NGO/Mediatrix MPC. However, there were two (2) observers who were not around, Rev. Cromwell Steve Rabaya representative from NGO/Mediatrix MPC and Ms. Fatima Aliah P. Haron, CPA from COA.

I. OVERVIEW OF THE PROJECT:

The Chairman informed the Body that the upcoming Public Bidding on August 8, 2018 for KIDAPAWAN AND MAKILALA SYSTEM IMPROVEMENT AND EXPANSION CLUSTERED PROJECTS.

The Chairman informed the Body that the Approved Budget of the Contract per clustered were the following.

Cluster	Project Description	Approved Budget Cost
A	Rehabilitation at Perez and Marbel Lines	8,740,031.75
B	Kidapawan East and West Areas System Expansion Program Projects	11,373,388.95
C	Valves and System Appurtenances	7,674,007.40
D	Pipes, Fittings and Construction Materials (Cluster A TO C Local Materials)	3,173,236.03
E	Pressure and Power Supply	4,750,000.00
F	Impounding Structure	12,600,000.00

The Chairman requested the project proponent, Engr. Elben S. Daquipa, MBA Division Manager of the Planning and Design Division to present and discuss the Terms of Reference (TOR) of the package per clustered project. Engr. Daquipa presented the TOR through multi-media presentation each TOR of Package A to Package F projects.

The following items were discussed with the interested Bidder as follows.

1. Specification of pipes and fittings.
2. Equipment and facilities warranty :
 - For 125KVA Generator Set & VERTICAL MULTISTAGE CENTRIFUGAL BOOSTER PUMP (Cluster E) is one (1) year or 1,500 running hours.
 - For Potable Water Storage (Cluster F) is five years after product installation.
3. Composition of air release valve must be plastic and brass combination.
4. Delivery of material, Equipment and facilities:
 - For construction materials, pipes, fittings, tools and equipment (Cluster A,B,C,D) delivery is 30 days upon received of NOA.
 - For Potable Water Storage (Cluster F) delivery of required goods and services must be completed within 150 days as stipulated in the Program of Works (POW).
5. Bid opening is on August 8, 2018 at 9:01 am
6. Presented Terms of Reference (TOR) per clustered project through power point presentation will be included in the bid documents.

The Chairman mentioned the mode of payment for the KIDAPAWAN AND MAKILALA SYSTEM IMPROVEMENT AND EXPANSION PROJECTS clustered projects is within 36months.

The Chairman informed the body regarding the initial requirements for the Public Bidding, to wit:

1. Letter of Intent addressed to BAC
2. All materials must base on the minimum specified specifications as contained in the bid documents.
3. F.O.B. Metro Kidapawan Water District
4. All Materials are subject to Quality Assurance Committee (QAC) random testing.
5. Prices are inclusive of tax.

Other specifications required is indicated in the Terms of Reference (TOR) and included in the bidding documents based on RA 9184.

The Chairman informed the Body who were present that the Invitation to Bid was posted in the PhilGEPS and posted at the conspicuous areas of Metro Kidapawan Water District starting July 17, 2018 and Terms of Reference (TOR) will be available on July 31, 2018.

She added to reaffirmed that the details mentioned was included in the bidding documents which will be available to interested suppliers as indicated in the Invitation to Bid (ITB) which will cover the overhead expenses during the procurement process. For further quarries and details, it can be viewed at MKWD website at www.metrokidapawanwd.gov.ph.

Since there being no clarifications raised from the body, the Chairman called for the adjournment of the Pre-bid Conference.

There were no other matters to be discussed the meeting was adjourned at 10:50 in the morning.

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CERTIFICATION

I hereby certify to the correctness of the above transcription of the minutes of the Pre-bid Conference for the procurement of KIDAPAWAN AND MAKILALA SYSTEM IMPROVEMENT AND EXPANSION PROJECTS.

CERTIFIED CORRECT:



ROSAURO O. DAGA, MBA
Member


ENGR. RAMIL A. CONDEZ, RMP/ MBA
Technical Head

ATTESTED:


JEMIMA A. ALFANTA, MPA
BAC Chairman


RESTITUTO B. BARON, JR.
BAC Secretariat


LALAINA A. WITARA, MPS
Member


MYRNA R. VICTORIA, MBA
Vice Chairman