

TUBIG UPDATES

Vol. 40 No. 6

Metro Kidapawan Water District

July 2016

Gusto ka may tubig ka!

BOD Approves CMT program on La Niña

By Jeana P. Acupan

Through Resolution No. 048, dated June 29, 2016 the Metro Kidapawan Water District Board of Directors approved the proposed La Niña Management Contingency Program 2016 – 2017.

The program was the product of a series of meetings of MKWD's Crisis Management Committee (CMT) called by its chairperson, Engr. Wilesper Lisandro M. Alqueza, RMP, MBA to address the threat of La Niña Phenomenon.

It includes risk identification; detailed activities, concerned unit or personnel, estimated cost per activity, target dates or time frame, and the different committees with committee heads.

Identified risks were: landslide or flooding; flood in the office and facilities; and contamination.

For these risks four levels or stages of responses were identified, to wit: Mitigation; Preparation; Response; and Restoration.

Mitigation pertains to activities being done long before the

occurrence of any disaster to minimize the damaging effects of the calamity.

Preparation is composed of planned actions to get ready specifically for the eventual happening of the disaster.

Responses are specific activities designed for actual reaction in answer to the actual occurrence or during the calamity.

Restoration is composed of activities or programs for reconstruction after the disaster.

The Crisis Management Team (CMT) of MKWD is headed by the Engr. Wilesper Lisandro M. Alqueza as Chairman, Jemima A. Alfanta as Vice Chairman. The members are: Myrna R. Victoria, Ramil A. Condez, Rosauro O. Daga, Lalaine A. Witará, Abraham S. Calawen, Jr., Canuto A. Codilla, Jr., Esmeraldo P. Dagan, Elben S. Daquipa, Guillermo B. Baclayon, Kelvin E. Rupisan, Raffy G. Mantabote, Dave James B. Dawa,

Republic of the Philippines METRO KIDAPAWAN WATER DISTRICT Lanao, Kidapawan City "Committed to Service, Development and Self Reliance"			
LA NIÑA CONTINGENCY PROGRAM 2016-2017 RISK ASSESSMENTS			
A. LANDSLIDE OR FLOODING			
A.1 Mitigation			
ACTIVITIES	CONCERN UNIT/ PERSONNEL	ESTIMATED COST	TARGET
Slope Protection Program	Forester NS Baquid	P 50,000.00	July-October
Endorse POWs on sections subject for rehabilitation with pipelines vulnerable to landslide and flooding (For funding purposes)	Engr. WD Ceniza Engr. DJB Dawa	To be determined	1st week of July
Procurement of maintenance materials for Emergency Repairs	RB Baron	P 500,000.00	July
Construction of Pipe Supports on identified high risk sections	Engr. DJB Dawa Engr. KE Rupisan	P 300,000.00	July
A.2 Preparation			
ACTIVITIES	CONCERN UNIT/ PERSONNEL	ESTIMATED COST	TARGET
Procurement of Tools, Safety Kits and Emergency Gadgets	Engr. RG Mantabote	P 50,000.00	July
Conduct Orientations and Drills: a. Emergency Drills b. OSHS Seminar c. WSP Seminar	Engr. RG Mantabote	P 30,000.00	a. July 8 b. July 15 c. July 22
A.3 Response			
ACTIVITIES	CONCERN UNIT/ PERSONNEL	ESTIMATED COST	TARGET
Information Dissemination Protocol	Operator	---	Immediate

CMT PROGRAM. The La Niña Contingency program of MKWD for 2016—2017.

Restituto B. Baron, Winefredo D. Ceniza, Jr, Elmer E. Tamayo, Eduard Paul O. Laquihon, Noli S. Baquid, Jeana P. Acupan. ♦

National Disaster Consciousness Month Activity

By Brenn John G. Vigo

Last July 19, 2016 Metro Kidapawan Water District hosted the training seminar on flood disaster preparedness and first aid techniques as a celebration of the national disaster consciousness month 2016.

The whole-day seminar headed by Ms. Jeana Acupan and Mr. Raffy Mantabote covered different topics concerned in dealing with emergencies and disaster preparedness.

Series of reports and illustrations were presented by selected MKWD employees to inform and demonstrate guidelines and measures in order to lessen the risk of incoming emergency or flood.

The second half of the seminar dealt on the first aid techniques and drill simulation. Fo1 Shulharip Andik was the guest speaker of the said activity who imparted clear illustrations and demonstrations on the proper techniques and ways in treating a victim from sprain, cramps, injuries, etc.

After the demonstration, the MKWD employees were given time to apply what they learned from the training and performed very well.

The seminar was a very helpful way of teaching people on how to deal with emergencies and avoid any further accidents. ♦



FIRST AID TECHNIQUE. Actual demonstration on proper bandaging on head injury.

Editorial

Disaster Preparedness: How Prepared Are You?

The month of July is dubbed as the National Disaster Consciousness Month by virtue of Executive Order No. 137, signed in August 1999 by then President Joseph Estrada. Observing this activity aims for the increase awareness and people's readiness in facing the natural and man-made calamities such as earthquake, fire, flood and the impacts of climate change.

With the current year theme, "Kahandaan at Pagtugon sa Sakuna, Tungkulin ng Bawat Isa", its objective is to make every Filipino own Disaster Risk Reduction and Management as a personal responsibility and duty and also to raise the public awareness and participation in disaster management, preparation and response necessary to mitigate the impacts of every emergency and calamity situations in the country. (Source: news.pia.gov.ph/article/view/1141467869453/ndrrmc-spearheads-observance-of-national-disaster-consciousness-month)

As for Kidapawan City, the common calamities we face are caused by the impact of sudden climate change such as drought brought by El Niño or the floods and landslides brought about by La Niña. In line with the observance of National Disaster Consciousness Month, the Metro Kidapawan Water District conducted its disaster preparedness activity by having a Training Seminar on Flood Disaster Preparedness & First Aid techniques in which some of the staff of the MKWD acted as the resource speakers on Climate Forecast Perceptions, Guidelines for Drinking Water Quality, Defining Flood Risks, Flood Emergency Response, Post Flood and Recovery and Rebuilding. The management also invited personnel from the Bureau of Fire Protection to discuss First Aid & CPR techniques and Drill Simulation.

In line with the thrust of the MKWD to deliver safe drinking water to its concessionaires, the management and staff must be equipped with information and techniques to ensure the drinkability of its water. With this, MKWD Board of Directors has approved the La Niña Management Contingency Program 2016-2017 proposed by the Crisis Management Team. This contingency program includes the risk identification and mitigation regarding landslide or flooding; flood in the office and facilities and contamination. Continued improvements and implementation of projects are also executed to further improve the quality of service and to cater barangays of Kidapawan City and the neighboring municipalities of Magpet, Makilala and Matalam who are still classified as waterless barangays.

With this, Metro Kidapawan Water District management and staff assures its consumers that they are prepared in terms of mitigation and showing resiliency in the disasters faced in line with their mandate of being a water service provider. ♦



CORE VALUES AT THE WORKPLACE

By Denver Lim D. Tabausaris



FIRST BATCH. The first batch of the capacity and team building of MKWD composed of the Board of Directors and Managers of MKWD.

MKWD personnel had undergone Capacity Building Activities for the Year 2016 as part of Gender and Development (GAD) Program. This annual event was participated by the Board of Directors, Top Level Managers, Division Managers, Officers and rank and file employees.

Due to large number of participants, the group was subdivided into 3 batches: July 15-16, 2016 – Board of Directors, Top Level Managers, Division Managers and Corporate Attorney (24 personnel); July 22-23, 2013 – 1st Batch and Top Level Managers (70 personnel); July 29-30, 2016 – 2nd Batch and Top Level Managers (65 personnel).

The ultimate goal of the activity is for the MKWD work force to be fully equipped with its Core Values – Service, Transparency, Equality, Leadership, Legacy, and Accountability (STELLA) through proper awareness of its relevance to the working environment and its integration to the personalities of each employee.

With the help of experienced instructors, Ms. Ma. Corazon Reyes and Mr. Mark Philip Sabaldan, the employees pushed themselves and stepped out of their comfort zones in every activity. In the process, they developed strong relationship and learnt skills like teamwork, communication and leadership. ♦



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SURPRISE DRUG TEST AT MKWD

By Karen A. Dimaano



SURPRISE DRUG TEST. MKWD Employees lined up to submit their urine test samples to SOCO personnel.

MKWD employees cooperated in a Surprise Drug Test conducted last July 25, 2016 right after the Retirement Program of Mr. Matias Dequiña held at MKWD covered court. All employees were present because no one was allowed to file leave on said day, by virtue of Office Order no. 2016-0802, as a gesture of appreciation for the longest serving employee of MKWD.

MKWD employees had no idea that a surprise drug test will follow immediately after the retirement program initiated by the Top level management in coordination with the Crime Laboratory personnel under the SOCO Office. All employees willingly submitted their selves and underwent the test, from top level management to rank-in-file personnel as a show of equality and transparency.

MKWD eyes a drug-free bureaucracy which could boost the public's trust inside the workplace and strengthen the anti-drug campaign in line with the Drug Free country aimed by our current administration. ♦

Opening of Satellite Office at Makilala

By Jonah May M. Moires and Adrian Gregorio

To make services more accessible and convenient to its concessionaires, last June 16, 2016, Metro Kidapawan Water District opened a fully operational satellite office in Makilala, Cotabato. This is primarily to accept payment of water bills and perform maintenance activities such as maintenance orders, service requests and reports of leak before and leak after the meter.

Previously, water bill payments were accepted in the same office but only during field collection scheduled every month and all other services were catered at MKWD's main office in Kidapawan. With this undertaking, our concessionaires in Makilala may now pay their water bills in the satellite office during Mondays to Fridays from 8:00 AM to 4:00 PM. All requests for maintenance activities in the area shall be handled by the assigned personnel therein.

To ensure smooth operation, the management has assigned interim officers and personnel to manage the satellite office. Per Office Order OGM 2016-0662, Mr. Leonardo J. Cenar, Division Manager of Customer Servicing is tasked to be the focal person and over-all in-charge. Ms. Ana Marie L. Lalic and Ms. Maricel S. Belasa are the supervising officers for the first 15 days and second 15 days of the month respectively. They are assisted by Ms. Rudilyn N. Panoso and Ms. Lea Amor L. Datuin. Mr. Boby James Arafol is also assigned to perform maintenance activities and is assisted by Mr. Simeon Gorgonio. ♦



MKWD SATELLITE OFFICE. MKWD Office located at Makilala Municipal Gym.

MKWD to set - up Operations Manual

By Kleia Mae Jean B. Viterbo and Shara Jean L. Chatto

Metro Kidapawan Water District (MKWD) is a fast growing agency of which transactions within the organization are properly guided and acted upon. This became possible by establishing guidelines, procedures and system flowchart which is strictly followed by the managers and subordinates. However, for now MKWD aims for better performance to upgrade its status to Category A.

Thus, currently MKWD is on its way in establishing its Operations Manual with the chairmanship of the Assistant General Manager in Operations. This will serve as guidelines for managers and officers in every transaction within the office and as built - in policy in its respective units.

The Operations Manual will contain flowchart of every office transactions with corresponding accountable persons, response time, pre-requisite activities and documents. This will act as foundation for establishing standards.

"The Operations Manual is a requisite for the aimed ISO certification, it is one of the basis for a high performing water district", Engr. Wilesper Lisandro M. Alqueza said.

The approach of setting up the Operations manual started from each divisions. Division managers identified the various transactions in each respective office. Different functions from each unit or division were derived by the Department Managers. The Assistant General Managers created a designing and styling committee to organize the outline and presentation of the Operations Manual composed by Adrian L. Balaso, Engr. Rolan Sean U. Magaway, Brenn John G. Vigo, and Engr. Bryan Dexter D. Pacate. Recently, the Operations Manual is the styling committee's level for final presentation on September 15, 2016, Then, it will be presented to the General Manager and Board of Directors for approval. ♦

Public Bidding on Materials for Project Held

By Karen A. Dimaano

For the month of July 2016, the Bids and Awards Committee (BAC) headed by Chairman Engr. Wilesper Lisandro M. Alqueza, RMP/MBA, BAC Vice Chairman – Jemima A. Alfanta, MPA, and BAC Members – Myma R. Victoria, MBA, Lalaine A. Witara, MPS, and Rosauro O. Daga, MBA, approved 56 Abstract of Bids and

Resolutions. Posted to the Philippine Government Electronic Procurement System (PhilGEPS) are all Purchase Requisitions and Job Orders with an approved budget cost of Fifty Thousand and above. To promote transparency and efficiency, information and

communications technology in the conduct of procurement procedures Public Bidding must complied with the prescribed bidding procedures based on the provisions stipulated in the RA 9184, the MKWD-Bids and BAC conducted a Public Bidding, to wit:

PUBLIC BIDDING	DATE	STATUS	PHILGEPS REFERENCE NO.
Procurement of Pipes and Fittings—Cathedral to SSS Bldg. Poblacion Road, Kidapawan City	July 20, 2016	Served/Successful	3920687

Retirement Program for Matias P. Dequiña

By Jessa B. Ratilla

System Expansion and Development Updates: July 2016

By Rolan Sean U. Magaway



MATIAS P. DEQUIÑA. Our retiree giving us his signature pose.

Reaching the age of 60 feels like a success, a landmark. Most of all, it is the time for retirement, not in a dreadful sense but in an exciting way for it's a fresh start to a new chapter of one's life.

Our dearest co-employee, Matias P. Dequiña, the much known with a voice alike Matt Monroe retires in his 60th birthday last July 26, 2016. Sir Matt spent his 38 years serving the district and is known to be the longest service year. A retirement program was prepared for him last July 25, 2016 right after the Monday convocation. The celebration was attended by MKWD employees together with his sister and niece who were very thankful to Sir Matt for helping their family. Close co-employees of Sir Matt gave message for him; Sir Matt also gave his heartfelt message to everyone, how thankful he is and proud for he became part of MKWD Family. A video presentation was also prepared for him as a dedication in his 38 years service in the office. Each department also prepared gifts for Sir Matt as their remembrance in his retirement. Right after the retirement program, lunch was served for everybody.

For the years that Sir Matt spent in the office, his legend and memories shared will remain and treasured by each one of us. Kudos Sir Matt, Kudos!! ♦

According to the Construction and Service Connection Units report, five (5) projects were accomplished during the month of July 2016. These projects are Installation of Purok 4 DL at New Bohol, Kidapawan City, Installation of Sitio New Corilla Phase 2 Distribution Line, Makilala, Installation of Bagong Lipunan to Dagupan Distribution Line, Installation of Agumansal Distribution Line at Sibawan, Kidapawan City, and Installation of 100mm Fire Hydrant at Crossing Sikitan/ K114, Paco, Kidapawan City.

The installation of Booster Pump 2 at Amas reservoir started within this month. Four major projects are also ongoing for the month of July. The installation of Perez -Indangan-Nuangan Transmission line which is currently at 77.86%, the rehabilitation of Jose Abad Santos Main Line at Poblacion, Kidapawan City which is at 56.31%, the installation and looping of parallel transmission lines from Balindog to Amas which is at 31.39% and the rehabilitation of Cathedral to SSS Building at Poblacion, Kidapawan City which is at 15.32% completion in terms of physical accomplishment.

With the accomplishment of the abovementioned projects, MKWD is now able to cater more service connections at New Bohol & Sibawan, Kidapawan City and at Poblacion and Bagong Lipunan to Dagupan, Kidapawan City. We can now also access the newly installed fire hydrant in case of emergency.

For the succeeding month, we can expect more project to start specially those projects that are under the Gender and Development program like the construction of breastfeeding room, stockroom, and covered walkway and the installation of distribution lines in some of the waterless Barangays in Kidapawan City. ♦