



REQUEST FOR QUOTATION

PR No. : _____

DATE : _____

JO No. : 0921-0025

Name of Company: _____

Address: _____

Business Permit No: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____, 2021.

 Procurement Assistant A

After having carefully read and accepted the Terms and Conditions below, I/we submit our quotation/s for the item/s as follows:

ITEM #	ITEM DESCRIPTION	Approved Budget of the contract	OFFER						
			PRICE				Compliance with technical specifications		REMARKS
			QTY.	UNIT	UNIT PRICE	TOTAL	YES	NO	
	PhP: <u>100,379.92</u> 1 LOT LABOR-ONLY SERVICES FOR THE RE-ROUTING OF 400 LINEAR METER DISTRIBUTION LINE AND 500 LINEAR METER PARALLEL LINE MAINTENANCE PROJECT AT KALAIKAN, KIDAPAWAN CITY INCLUSIONS: - MOBILIZATION/HAULING OF MATERIALS - MECHANICAL AND MANUAL EARTHWORKS/ 900 METERS (EXCAVATION & BACKFILLING) - PIPES & FITTINGS INSTALLATION - CONCRETE WORKS (THRUST BLOCK/ CONCRETE PAD & BARRICADE/ RESTORATION) - INTERCONNECTIONS - HYDRO TESTING						<input type="checkbox"/>	<input type="checkbox"/>	

GRAND TOTAL: _____

Signature Over Printed Name: _____

Contact Number (Landline/Cellphone)/Email Address _____

TERMS AND CONDITIONS:

- The mode of payment is within six (6) months.
- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any at all times except for one (1) lot requisition.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be dominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (consulting services) which complies with the minimum technical specifications and other terms.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered within ~~five~~ 15 days from receipt of Purchase Order/Job Order Contract, Notice of Award (NOA) and Notice to Proceed (NTP). The awardee shall notify two (2) days before its delivery of goods and services.
- The MKWD shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MKWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



TERMS OF REFERENCE (TOR)

PARTICULARS: JO# / PR# : 0921 - 0025 Date prepared: 9/15/2021

ITEMS / PRODUCTS: Manpower Services (Labor Only Contractor)

SPECIFICATION / DESCRIPTION: Render labor services of the following activities within 15 days (Starting September 16, 2021 to October 6, 2021)
1. Mobilization/ Hauling of Materials.
2. Mechanical Earthworks 900meters (Excavation and Backfilling).
3. Pipes and Fittings Installation.
4. Concrete Works (Thrust Block/ Concrete Pad & Barricade/Restoration).
5. Interconnections
6. Hydro testing

SOURCE OF FUND: APP / PPMP ITEM NO. _____
ACCT. CODE. 857

MODE & TERMS OF PAYMENT: Payment for services rendered will be based on accomplished activities per week and project activity tariff.

REQUIRED SERVICES: Free Delivery
 Free Product Demonstration
 Free Installation
Others specify: Manpower services

REQUIRED CERTIFICATIONS / PERMITS: 1 MKWD Labor Only Contractor
2 _____

AREA OF DELIVERY: N/A
DATE OF DELIVERY: N/A
TIME OF DELIVERY: N/A

AFTER SALES: Materials / Parts
 Services
Others specify: _____

QUALIFICATIONS: Must have the required plumbing tools and safety vest
Post inspection will be conducted on accomplished activities as requirement for payment preparations.

WARRANTY PERIOD: _____

RETENTION: Amount N/A
Duration N/A

OTHERS CONDITIONS / CONSTRAINTS: Tax inclusive _____
Others specify: _____

PREREQUISITES: _____

Prepared by:
RESTITUTO B. BARON JR. RMP
OIC Div. Mngr A, PD

Reviewed by:
ENGR. ELBEN S. DAGURA, MBA
Dept. Mngr A, WRPMD

Noted by:
ENGR. WILESPER LISADRO M. ALQUEZA, RMP/MBA
AGM for Operations

Approved / Disapproved:
STELLA M. GONZALES, MPS
General Manager